

The Board of Adams County Commissioners met in regular session on Tuesday, January 17, 2012, with the following members present: Brian Baldrige, Justin Cooper, and Roger Rhonemus. Assistant Clerk Linda Mendenhall was also present for the meeting. Clerk Diane Ward was present for the afternoon session.

It was moved by Justin Cooper and seconded by Brian Baldrige to approve the minutes of the previous meeting.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

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**TRANSFERS, ADDITIONAL APPROPRIATIONS, & ADVANCES APPROVED:
RESOLUTION NO. 2012-28**

It was moved by Roger Rhonemus and seconded by Justin Cooper to approve the following transfers, additional appropriations, and return of advances:

Supplemental Transfers
\$15,750.00 from 330-214-5450, Utilities, to 330-214-5420, Contract Services, FCF
\$300.00 from 001-130-5500, Travel, to 001-130-5420, Contract Services, County

Additional Appropriations
\$200,000.00 to 248-434-5700, OPWC-2011-Loan
\$39,967.00 to 248-434-5788, OPWC-2011
\$237,051.00 to 246-420-5285, ADA-Harshaville Bridge

Advances>Returns
\$54,198.40 from 238-387-5901, Advances, Airport Grant, to 001-109-4901, Advances, County
\$3,261.16 from 001-145-5901, Advances, County, to 048-419-4901, Advances, VAWA
\$2,483.50 from 001-145-5901, Advances, County, to 047-409-4901, Advances, JAG

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

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**TRAVEL APPROVED:
RESOLUTION NO. 2012-29**

It was moved by Brian Baldrige and seconded by Roger Rhonemus to approve the following travel:

David Gifford SW Auditor Assn. District meeting Hillsboro, OH 1/20/12 \$40.20

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

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**JFS PAYROLL APPROVED:
RESOLUTION NO. 2012-30**

It was moved by Justin Cooper and seconded by Brian Baldrige to approve the JFS payroll of \$46,441.68 for pay period January 1, 2012 through January 14, 2012 upon the recommendation of JFS Director Sue Fulton.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

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ADAMS COUNTY COMMISSIONERS REGULAR SESSION JANUARY 17, 2012

**BILLS APPROVED:
RESOLUTION NO. 2012-31**

It was moved by Brian Baldrige and seconded by Roger Rhonemus to approve the bills.

Adams Co. Board of Health	2012 food license/jail	001-125-5900	\$ 176.00
Adams Co. Trustee & Fiscal Officers Assn	2012 membership fee	001-101-5900	\$ 25.00
Adams County Chamber	2012 membership dues	001-130-5900	\$ 95.00
Adams County Chamber	2012 membership dues/ED	001-101-5900	\$ 95.00
Adams County Prosecutor	FOJ Fund/2012	001-108-5520	\$ 28,670.00
Adams County Sheriff	FOJ - 2012	001-125-5520	\$ 25,456.00
Adams County Sheriff	Out of County expense 2012	001-125-5520	\$ 1,000.00
Adams County Treasurer	Debt retirement/cruisers interest	221-398-5904	\$ 2,025.00
Adams County Treasurer	Debt retirement/cruisers principal	221-398-5906	\$ 15,000.00
Adams Rural Electric Cooperative	Electric/airport	001-124-5450	\$ 412.96
Adams Rural Electric Cooperative	Electric/sewer plant	260-199-5450	\$ 70.14
AMCJO	Registration/Winter Conference	001-120-5500	\$ 250.00
Anchor Termite & Pest Control	Pest control/jail	001-123-5420	\$ 12.00
Assn of Municipal/County Judges	2012 dues	001-120-5900	\$ 110.00
Barry's Chevrolet	Alignment/truck - Sheriff	001-125-5400	\$ 49.95
Bilyeu, Cindy	Labor/painting murals - Jury Room	001-113-5900	\$ 300.00
Bilyeu, Cindy	Labor/painting murals - Jury Room	193-316-5900	\$ 862.50
Blake's Pharmacy	Prescription meds/inmates	001-125-5670	\$ 1,068.00
Bound Tree Medical, LLC	Drug supplies/squads	010-170-5300	\$ 31.50
Buckeye State Sheriff's Assn.	Sheriff dues 2012	001-125-5900	\$ 2,391.00
Clemans Nelson & Associates, Inc.	Professional services	001-100-5470	\$ 175.00
Clermont Co. Juvenile Detention Ctr	Detention 12-11	001-116-5680	\$ 5,890.00
Cornerstone Remodeling & Const.	Home repair/Nevada Drive	098-418-5430	\$ 4,885.00
County Commissioners Assn of OH	2012 membership dues	001-100-5900	\$ 5,520.00
County Treasurer's Assn.	2012 membership dues	001-107-5900	\$ 843.44
Dayton Legal Blank	Supplies/ledger paper	001-116-5300	\$ 657.00
DeLille Oxygen Company	Oxygen supplies/squads	010-170-5300	\$ 184.00
Delta Airport Consultants, Inc.	Airfield lighting rehabilitation Inv #3	238-387-5420	\$ 5,699.10
Digital Data Technologies, Inc.	ACCU GLOBE internet assessor fee	190-160-5420	\$ 2,000.00
Digital Data Technologies, Inc.	Dispatch licensing agreement	010-413-5420	\$ 3,130.00
Dollar General - West Union	Bleach, Ajax, dryer sheets, etc.	001-125-5300	\$ 110.75
Embassy Suites	Lodging/Winter Conference	001-120-5500	\$ 356.97
First Communications, LLC	Long distance/Commissioners 12/6-1/3	001-100-5450	\$ 1.00
First Communications, LLC	Long distance/Treasurer 12/6-1/3	001-107-5450	\$ 2.23
First Communications, LLC	Long distance/Recorder 12/6-1/3	001-126-5450	\$ 4.67
First Communications, LLC	Long distance/Auditor 12/6-1/3	001-104-5450	\$ 6.14
First Communications, LLC	Long distance CAUV 12/6-1/3	190-160-5450	\$ 1.59
First Communications, LLC	Long distance/Prosecutor 12/6-1/3	001-108-5420	\$ 16.14
First Communications, LLC	Long distance/Probate 12/6-1/3	001-113-5450	\$ 25.73
First Communications, LLC	Long distance/Clerk of Ctr 12/6-1/3	001-118-5450	\$ 11.89
First Communications, LLC	Long distance/Title 12/6-1/3	015-169-5450	\$ 3.85
First Communications, LLC	Long distance/Co. Court 12/6-1/3	001-120-5450	\$ 3.96
First Communications, LLC	Long distance/janitors, other, etc.	001-123-5450	\$ 10.98
First Communications, LLC	Long distance/Sheriff 12/6-1/3	001-125-5450	\$ 61.39
First Communications, LLC	Long distance/9-1-1 12/6-1/3	010-413-5450	\$ 10.67
First Communications, LLC	Long distance/Veterans 12/6-1/3	001-137-5450	\$ 1.08
First Communications, LLC	Long distance/ED 12/6-1/3	001-101-5450	\$ 0.82
First Communications, LLC	Long distance/Dog kennel 12/6-1/3	040-147-5450	\$ 11.18
First Communications, LLC	Long distance/Flood Admin 12/6-1/3	001-130-5450	\$ 0.86
Flow-Thru Drain & Sewer Cleaning	Install commodes	001-123-5400	\$ 14.00
Frontier	Phone/Treasurer 12/22-1/22/12	001-107-5450	\$ 22.03
Frontier	Phone/Prosecutor	001-108-5450	\$ 368.09
Frontier	Phone/County Court	001-120-5450	\$ 163.15
Frontier	Phone/Transportation	172-273-5450	\$ 39.09
Frontier	Phone/Sheriff	001-125-5450	\$ 641.32
Geeks On Demand	Computer maintenance/9-1-1	010-413-5420	\$ 6,000.00
Greystone Sytems, Inc.	Lease agreement/HP server Jan/Feb	190-160-5420	\$ 1,754.00
Heritage	Project management	102-411-5420	\$ 2,775.00
Integrity Appraisal Services, Inc.	Manufactured & MH appraisal agreement	190-160-5420	\$ 1,800.00
Judge David Sunderland	Foreign judge expense/1-3-12	001-113-5650	\$ 82.32
Kitchen Electric	Replace contact on water heater	001-123-5400	\$ 150.00
Klump, Mark	Inspection reports/HUD CHIP	098-418-5450	\$ 750.00

Klump, Mark	Inspection reports/HUD CHIP	098-418-5430	\$	125.00
Lexis Nexis	Online service	001-108-5420	\$	263.00
Life Impact	Donation	193-316-5900	\$	300.00
Manatron	Treasurer's maintenance & support	001-107-5420	\$	5,053.32
Manatron	Auditor's maintenance & support	190-160-5420	\$	8,843.31
Manatron	Auditor's CAMA system maint/support	190-160-5420	\$	4,298.19
Manatron	Property Tax Data maint./support	190-160-5420	\$	1,750.49
Manchester Signal	2012 subscription	001-101-5900	\$	20.00
Matthew Bender & Co., Inc.	3 OH Criminal Law Handbook	001-125-5300	\$	167.95
McNeilan's Trash Removal	Trash removal @ dog pound	040-147-5420	\$	45.00
McNeilan's Trash Removal	Trash removal @ courthouse	001-123-5420	\$	170.00
Modern Leasing	Copier lease/Prosecutor 1/1-2/1/12	001-108-5420	\$	297.33
Office Depot	Copy paper & supplies	001-126-5300	\$	115.72
Office Depot	Misc supplies	001-117-5300	\$	1,100.00
Office Depot	Misc supplies	001-113-5300	\$	654.94
Office Depot	Office chairs	001-113-5350	\$	515.48
Ohio BC&I	CCW fees - Dec 2011	026-333-5420	\$	162.00
Ohio Business Development Coalition	2012 InSite subscription fee	001-101-5900	\$	100.00
Ohio Chief Probation Officers Assn.	2012 training/membership dues	001-115-5900	\$	150.00
Ohio Clerk of Courts Assn.	2012 membership dues	001-118-5900	\$	1,686.88
Ohio Community Media, LLC	Dog license notice	040-147-5700	\$	78.00
Ohio Community Media, LLC	Publication fee/forfeiture of laptop	140-153-5800	\$	70.00
Ohio Judicial Conference	2012 dues	001-120-5900	\$	100.00
Ohio Judicial Conference	2012 Judicial Conference Dues	001-113-5900	\$	100.00
Ohio Jury Management Assn.	2012 membership dues	001-118-5900	\$	50.00
Ohio Treasurer	OIBRS Software - 2012	001-125-5420	\$	350.00
Ohio Valley RC&D	2012 membership dues	001-100-5900	\$	250.00
Ohio Valley Regional Dev. Com.	2012 county share	001-100-5900	\$	4,854.00
Penguin Communications, LLC	E-Dispatch	010-413-5350	\$	4,699.00
Prather's IGA	Food/jail 1-6-12	001-125-5300	\$	586.70
Quality Car & Truck	Lease/Chevrolet van	055-322-5390	\$	510.07
Quill	Office supplies/Prosecutor	048-419-5300	\$	390.01
Schmitz Technologies, Inc.	Computer/SVAA	195-174-5350	\$	1,684.25
Shupert's Tire Service	Repair tire/Suburban	172-273-5400	\$	12.00
Software Solutions	Annual Silver Software support/Aud.	001-104-5420	\$	9,768.00
Software Solutions	Hardware maintenance 2012	001-104-5400	\$	5,984.93
Staples Business Advantage	Storage boxes, file folders, etc.	001-125-5300	\$	161.70
The Informer	Dog license notice	040-147-5700	\$	36.00
The Ledger Independent	2012 subscription	001-101-5900	\$	176.80
Time Warner Cable	Internet access/Commissioners	001-100-5420	\$	14.84
Time Warner Cable	Internet access/Auditor	001-104-5420	\$	14.87
Time Warner Cable	Internet access/Recorder	001-126-5420	\$	14.87
Time Warner Cable	Internet access/Tax Map	001-139-5420	\$	14.87
Time Warner Cable	Internet access/Treasurer	001-107-5420	\$	14.87
Time Warner Cable	Internet access/Transportation	172-273-5420	\$	14.87
Time Warner Cable	Internet access/Prosecutor	001-108-5420	\$	89.95
Time Warner Cable	Internet access/9-1-1	010-413-5420	\$	85.55
Toshiba Financial Services	Copier/Treasurer	001-107-5420	\$	87.88
Treasurer of State	BCMH billing	001-134-5830	\$	4,266.61
Treasurer of State - Fund 83F	Teletype - January 2012	001-125-5420	\$	747.00
Trupointe	Fuel/Winchester squad	010-170-5300	\$	197.20
Value Added Business Services	Toilet tissue, brown roll towels	001-125-5300	\$	352.51
Verizon Wireless	Cell phone/Prosecutor	001-108-5420	\$	46.76
Verizon Wireless	Cell phone/SVAA Newman	195-174-5420	\$	101.80
Verizon Wireless	Cell phone service/Flood & Bldg	001-130-5420	\$	159.13
Voyager Fleet Systems, Inc.	Fuel/squads	010-170-5300	\$	1,481.89
Voyager Fleet Systems, Inc.	Gas/cruisers	001-125-5300	\$	5,090.09
Water Management Assn of Ohio	2012 membership renewal	001-130-5900	\$	65.00
West Union Electric & Plumbing	Flex hose	001-123-5400	\$	3.60
West Union Electric & Plumbing	Commodos, thermostat guards	001-123-5400	\$	459.65
Xerox	Copier/base-print charges/Clk of Cts	001-118-5400	\$	289.39
	Total		\$	191,805.76

Engineer

Brown County Rental	Mini-excavator rental	165-162-5350	\$	683.00
Brown County Rental	Suction hose	165-162-5340	\$	63.49
Cintas	Clean uniform & rug service	165-162-5420	\$	281.83
County Engineers Assn. of Ohio	County Engineers Conference 2012	165-161-5500	\$	225.00
County Engineers Assn. of Ohio	County Engineers Conference 2012	165-161-5500	\$	225.00
Community Fuels	Unleaded gasoline & diesel fuel	165-162-5340	\$	3,540.45
Fayette Flag & Banner	2 American flags	165-162-5900	\$	62.20

**RECONVENE APPROVED:
RESOLUTION NO. 2012-37**

It was moved by Brian Baldrige and seconded by Roger Rhonemus to reconvene at 12:18 p.m.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

PERFORMANCE AUDIT INFORMATIVE MEETING

State Auditor representative Betsy Bashore, Assistant Chief Auditor and Max Uhl, CPA Audit Manager met with the board to review the State Performance Audit program that is available through the Auditor of State. The Performance Audits are management audits. The auditors examine processes and compare them to benchmarks to draw conclusions for improvements. The Performance Team then makes recommendations to the board. It is a collaborative process with the auditor's office to assist the county in identifying possible ways that will prove savings to the county. They are similar to the management audits. 20% of the audits are conducted with counties. We can look at anything from accounting, specific environments, and individual offices. They have reviewed IT programs within the auditor's office. They work with every department including Children Services, JFS, and ACDD. They would prefer that the audit request comes from the appointing authority. They cannot examine court functions at this time, but with the agreement of other elected officials they can look at the prosecutor, auditor, sheriff, treasurer, etc. This is a more of an efficiency route. There are two types of performance audits - economy and efficiency. They will show if you can do more with less resources or improve the way a function is completed. They do analysis of cost differential for equipment to improve tasks, etc. Areas, staffing, service levels, what you provide, what you provide within certain offices, pay rates, and how they compare, health insurance costs, etc. They choose comparison counties for the cost ratio analysis. Some things are done on national standards for example - snow plows - work load rates per truck.

They have some great examples from other counties for IT manager assistance.

LEAP funds are included in Senate Bill 4. In a revolving loan fund, it is competitive. Submit what you want covered by the funds, if enough savings are not found, the cost is on the state, if savings are found the county pays it back over a number of years with a small percentage for the loan. There are some places where we find no savings and others that have a lot of savings. It is mainly dependent upon the county's program.

The recommendations as a result of the Performance Audit are not binding; you can choose or not choose to utilize the recommendations of the audit. We have had clients that have implemented every recommendation in the audit.

The Performance Audit is estimated at \$60,000.00 and takes approximately six months from start to finish. It starts with the planning process, implementation, 2 month field work, recommendation, and exit audit. Once a cost is agreed upon, the cost does not exceed the agreed cost.

The board has the opportunity for input at the regular meetings that will be conducted with the audit team so the audit report is a collaborative effort.

The audit team encourages you to think of a big laundry list so they can look at processes for a recommendation. Each audit is customized for each county.

Auditor David Gifford also met with the representatives to discuss the program.

**BARNES SEWER PHASE II OWDA/CONSTRUCTION PAYMENT #5 URS
APPROVED:
RESOLUTION NO. 2012-38**

It was moved by Roger Rhonemus and seconded by Brian Baldrige to approve the Barnes Sewer Phase II OWDA payment request #5 for URS for professional services in the amount of \$5,272.51 upon the recommendation of E.C.D. Director Holly Johnson.

See Contract Journal 57, Page 42

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

BARNES SEWER PHASE II EMERGENCY DECLARATION/ENGINEERING CONTRACT APPROVED: RESOLUTION NO. 2012-39

It was moved by Roger Rhonemus and seconded by Justin Cooper to approve the "Emergency Competitive Bid" requirements according to O.R.C. 307.86 (A)(1) for engineering services for the Barnes Sewer Phase II project and approve the contract agreement by and between the Adams County Commissioners and G.H. Wallingford Company for the aforementioned services upon the recommendation of E.C.D. Director Holly Johnson.

See Contract Journal 57, Page 43

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Cooper, yea Rhonemus, yea

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JAYBIRD ROAD PHASE II/ODOT APPROVAL TO PROCEED, ESCROW, AND AGREEMENT APPROVED: RESOLUTION NO. 2012-40

It was moved by Brian Baldridge and seconded by Justin Cooper to approve the Jaybird Road phase II ODOT agreement to proceed, escrow, and contract upon the recommendation of E.C.D. Director Holly Johnson.

See Contract Journal 57, Page 44

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Cooper, yea Rhonemus, yea

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BARNES SEWER PHASE II OWDA/ CONSTRUCTION PAYMENT #6 DISTEL CONSTRUCTION APPROVED: RESOLUTION NO. 2012-41

It was moved by Justin Cooper and seconded by Brian Baldridge to approve the Barnes Sewer Phase II OWDA payment request #6 to Distel Construction in the amount of \$128,608.58 upon the recommendation of E.C.D. Director Holly Johnson.

See Contract Journal 57, Page 45

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Cooper, yea Rhonemus, yea

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JFS Director Sue Fulton met with the board to discuss contract for services termination and problems with Fuelman invoicing for gas cards.

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JFS/NEW BEGINNINGS CONTRACT TERMINATION APPROVED: RESOLUTION NO. 2012-42

It was moved by Roger Rhonemus and seconded by Justin Cooper to terminate the New Beginnings FCFC contract agreement for counseling services upon the recommendation of JFS Director Sue Fulton.

See Contract Journal 57, Page 46

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Cooper, yea Rhonemus, yea

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EXECUTIVE SESSION APPROVED: RESOLUTION NO. 2012-43

It was moved by Justin Cooper and seconded by Brian Baldridge to enter into Executive Session at 2:26 p.m. to discuss personnel with JFS Director Sue Fulton.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Cooper, yea Rhonemus, yea

**RECONVENE APPROVED:
RESOLUTION NO. 2012-44**

It was moved by Brian Baldrige and seconded by Justin Cooper to reconvene at 2:35 p.m.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

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Sally Hayslip met with the board to discuss the Energy Efficiency RFPs and personnel.

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**EXECUTIVE SESSION APPROVED:
RESOLUTION NO. 2012-45**

It was moved by Justin Cooper and seconded by Roger Rhonemus to enter into Executive Session at 3:01 p.m. to discuss personnel with Facility Director Sally Hayslip.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

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**RECONVENE APPROVED:
RESOLUTION NO. 2012-46**

It was moved by Brian Baldrige and seconded by Roger Rhonemus to reconvene at 3:15 p.m.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

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Facility Director Sally Hayslip and Richard Lewis met with the board to discuss the Energy Efficiency RFPs. Mr. Lewis reviewed both manuals to compare the submissions. The submitted RFPs are completely different in the suggested improvements and upgrades. The county is not receiving the same thing from the two separate RFPs.

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**OHIO DEPARTMENT OF YOUTH SERVICES/JUVENILE COURT GRANT
APPROVED:
RESOLUTION NO. 2011-47**

It was moved Justin Cooper and seconded by Roger Rhonemus to approve the grant amendment to the Department of Youth Services Subsidy Grant as recommended by Court Administrator Angela Richmond.

See Contract Journal 57, Page 47

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

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Treasurer Lisa Newman met with the board for the Investment Advisory Board meeting. The Investment report was submitted by Lisa Newman. Roger Rhonemus was appointed to the board to replace Brian Baldrige. Roger Rhonemus was appointed Chairman, Justin Cooper Vice Chairman, and Lisa Newman Secretary. The committee reviewed the interest rates for investments. Debt retirement revenue from Ohio Valley Local Schools for the Barnes Sewer Phase I project was also discussed.

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Treasurer Lisa Newman met with the board to discuss budgetary concerns. The cost of the new computer will be split 50/50 between County General and DTAC. Ms. Newman requested that \$8,000.00 be restored to the County General salary account for employees. Ms. Newman has been supplementing the burden of salaries from DTAC to offset the 2009 budget cut to County General. Ms. Newman is not requesting any further restoration other than to the County General salary account.

Ms. Newman also requested an update from the board pertaining to the Faith, Hope, and Charity Road petition for establishment. Ms. Newman was informed that the board will research the proper procedure for making the roadways one name and then following the proper procedure for establishment.

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FAA/AIRFIELD LIGHTING REHABILITATION GRANT DRAWDOWN #2
APPROVED:
RESOLUTION NO. 2012-48

It was moved by Roger Rhonemus and seconded by Justin Cooper to approve the FAA/Airfield Lighting Rehabilitation Grant Drawdown #2 for \$5,414.00.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

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MOTION TO ADJOURN

It was moved by Brian Baldrige and seconded by Justin Cooper to adjourn at 4:53 p.m.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Cooper, yea Rhonemus, yea

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Board of Commissioners

Of

Adams County, Ohio

Justin Cooper, Chairman

Roger Rhonemus, Vice Chairman

Diane Ward, Clerk

Brian Baldrige, Member