ADAMS COUNTY COMMISSIONERS REGULAR SESSION January 22, 2019

The Board of Adams County Commissioners met in regular session on January 22, 2019 at the Government Center with the following members present: Ty Pell and Diane Ward. The meeting was opened with prayer and the Pledge of Allegiance led by Commissioner Ward.

It was moved by Diane Ward and seconded by Ty Pell to approve the minutes.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: PELL, AYE WARD, AYE

BILLS APPROVED FOR PAYMENT:
RESOLUTION NO. 2019-46

It was moved by Diane Ward and seconded by Ty Pell to approve the bills for payment:

22-Jan-19

	Auditor		
Barrett Brothers	MH Conveyance Forms	001-104-5300	$108.00
Barrett Brothers	Shipping	001-104-5900	$20.00
Integrity Appraisal Services	Maint Agreement MH 25% Complete	190-160-5420	$1,125.00
Office Depot	Toner/Pens	001-104-5300	$155.53
Software Solutions Inc	Annual Software Support 1/1/19-12/31/19	001-104-5420	$20,182.00
Software Solutions Inc	Annual Software Maint 1/1/19-12/31/19	001-104-5420	$4,086.98
		TOTAL	$25,677.51
	Commissioners		
Adams County Treasurer	Market Street Taxes 117-33-12-002.000	001-143-5900	$220.34
Freedomlinx LLC	IT Contract Jan 2019	001-102-5420	$1,300.00
Time Warner Cable Enterprises	Phone, Long Distance, Internet	001-102-5200	$953.23
Young, Melanie	Cash Back Insurance Incentive	383-394-5875	$20.00
		TOTAL	$2,493.57
	Common Pleas		
Barry's Chevrolet	Service 2008 Chev Uplander	001-115-5400	$235.17
Forpsych Corporation	Comprehensive Psych Eval	055-322-5900	$375.00
Hunter, David M	New Robe for Magistrate	001-116-5300	$409.72
Ohio Chief Probation Officers	OCPOA Ohio Judicial Conf Reg.	001-115-5900	$120.00
Quill	Chair, Floor Mat, Toner, Calendar, etc	001-116-5300	$257.95
Quill	Chair, Floor Mat, Toner, Calendar, etc	185-168-5300	$137.75
Quill	Toner, Tabs	185-168-5300	$92.98
Schwaab Inc	Journal Ink Stamp	001-116-5300	$39.25
Tostado, Paulina	Spanish Translator	001-113-5420	$300.00
		TOTAL	$1,967.82
	Dog & Kennel		
Frontier	Phone & Internet Service	040-147-5450	$98.75
		TOTAL	$98.75
	EMS		
American Electric Power	Electric Station 100 12/5/18-1/7/19	010-170-5450	$755.68
Bound Tree Medical LLC	Numbered Drug Bag Seals (Red)	010-170-5300	$31.00
Bound Tree Medical LLC	Medications: ASA, Duo-Neb, Glucagon	010-170-5300	$1,140.78
Bound Tree Medical LLC	IV Cath, IV Set, IV Solution, CO2 Det,	010-170-5300	$1,474.35
Campbell, Marian Phyllis	Volunteer Life Squad Runs 1/3-1/17/19	010-170-5455	$100.00
Delille Oxygen Company	Oxygen Delivery Station 100	010-170-5300	$191.33
Holcomb's Automotive	2015 Ford F-450SD Station 100 Service/Oil	010-170-5390	$374.01
Holcomb's Automotive	2000F-450SD Station 300 Oil Change	010-170-5390	$967.10
Naylor, Steve	Volunteer Life Squad Runs 1/3-1/17/19	010-170-5455	$85.00
R & M Sales & Service	2009 McCoy Miller Station 200 Oil	010-170-5390	$79.95
Voyager Fleet Systems Inc	Fuel All Stations 12/1/18-1/1/19	010-170-5310	$1,633.78

		TOTAL	$6,832.98
	Prosecutor		
FOJ	2019 FOJ	001-108-5520	$35,392.00
		TOTAL	$35,392.00
	Recorder		
Ricoh USA Inc	Copier Overage 12/10/18-1/9/19	001-126-5300	$7.77
		TOTAL	$7.77
	Sheriff		
Agilis Systems LLC	GPS Tracking Service Jan 19	001-125-5420	$119.94
Black, Jeffrey L.	12 Hrs. Labor on Unit 6 Oil Change etc	001-125-5400	$760.00
Modern Laundry & Dryclean	Dryclean Uniforms Dec 18	001-125-5420	$144.00
Miami Co Sheriff	Housing Inmates Dec 18	001-125-5660	$6,215.00
OPC Cleaning Supplies	Gloves, Paper Towels, Dish Soap, etc	001-125-5675	$510.47
Sirchie Acquisition Company	Meth Test, Swabs, Boxes etc	001-125-5300	$95.80
Sysco Food Services	Food for Jail	001-125-5676	$590.28
Time Warner Cable Enterprises	Cable TV for Jail Jan 19	001-125-5660	$108.02
Verizon Wireless	Cellphone Service Jan 19	001-125-5420	$353.16
Voyager Fleet Systems Inc	Fuel for Manchester PD	001-125-5835	$631.20
Voyager Fleet Systems Inc	Fuel for Cruisers	001-125-5310	$2,976.58
Voyager Fleet Systems Inc	Fuel for Cruisers Dec 18	001-125-5310	$433.27
		TOTAL	$12,937.72
	Title Department		
Heller, Larry	Travel for OCCA Conference	015-169-5500	$92.40
Postmaster	Stamps	015-169-5300	$100.00
Staples Business Advantage	Calendars	015-169-5150	$126.10
		TOTAL	$318.50
	Treasurer		
County Treasurer's Assn	2019 County Treas Membership	001-107-5900	$996.26
Quill	Post Its, Adding Machine Tape etc	001-107-5300	$609.07
		TOTAL	$1,605.33
		GRAND TOTAL	$87,331.95
	Engineer's Office		
Adams County Treasurer	Property Taxes 130-02-002.000 Pay	165-162-5900	$4,289.36
Bill Lewis Computer Cons	Install Updates Computers	165-161-5420	$129.00
First Stop Inc	Fuel for #2	165-162-5340	$29.00
Frontier	Telephone & Internet Service 2019	165-162-5450	$78.37
Grooms, Joyce M.	1-10-19 Wkly Cleaning Eng Office	165-161-5420	$75.00
Hanson Aggregates Inc	93.06 Ton Shot Rock Churn Creek/Slate	165-162-5340	$2,149.70
Hanson Aggregates Inc	13.44 Tons 1" CR Stone	165-162-5340	$137.09
Hanson Aggregates Inc	30.25 Tons Stone	165-162-5340	$527.87
James B Harsha Company	Hyd Hose, Pins, Chain, Flat Iron etc	165-162-5340	$348.60
OK Auto Parts	Batteries (2)	165-162-5340	$307.30
Peterson Radio Inc	Tower for Repeater	165-162-5420	$600.00
Raber's Shoes & Saddlery	2 Pair Rubber Boots Davis/Meyer	165-162-5900	$160.00
Southeastern Equipment Co Inc	Pin, Nut, L/Washer, Bolt, BL Blade	165-162-5340	$564.87
The Wells Group LLC	3.00 Yd Grout Wikoff/Hoop Ridge	165-162-5340	$407.00
Wikoff, Michael	Install Precast Beams Newman Rd	165-163-5415	$1,700.00
		TOTAL	$11,503.16
	Job & Family		
Adams County Job & Family Services	Shared Cost 12/2018	175-155-5905	$11,780.95
Adams County Prosecutor	Contract Services 11/2018	175-155-5465	$18,137.59
Ohio CSEA Directors' Assn	Clear Contract 1/2019	175-155-5900	$27.52

Ohio CSEA Directors' Assn	Apriss Corporation Prison Data Program	175-155-5900	$70.00
Ohio CSEA Directors' Assn	Apriss Corporation Prison Data Program	175-155-5900	$170.00
		TOTAL	$30,186.06

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: PELL, AYE WARD, AYE

ADDITIONAL APPROPRIATIONS/TRANSFERS OF FUNDS APPROVED:
RESOLUTION NO. 2019-47

It was moved by Diane Ward and seconded by Ty Pell to approve the following additional appropriations, transfers, and reduction of funds:

ADDITIONAL APPROPRIATIONS:

$6,611.80 to 115-268-5420, Contract Services, Peebles Manhole Rehab
$10,500.00 to 264-341-5150, Salaries, SRO Manchester
$1,900.00 to 264-341-5160, PERS, SRO Manchester
$9,133.75 to 264-341-5190, Insurance, SRO Manchester
$500.00 to 264-341-5195, Medicare, SRO Manchester

TRANSFERS OF FUNDS:

$6,000.00 from 001-127-5490, Grants to 001-127-5150, Salaries, Employees, County General
$840.00 from 001-127-5490, Grants to 001-127-5160, PERS, Employees, County General
$90.00 from 001-127-5490, Grants to 001-127-5195, Medicare, Employees, County General
$120.00 from 001-127-5490, Grants to 001-127-5170, Workers Comp, Employees, County General
$4725.00 from 001-127-5490, Grants to 001-127-5190, Insurance Employees, County General

REDUCTION OF FUNDS:

-$12,000.00 from 044-314-5150, Salaries, Child Support IV-D Prosecutor
-$3,600.00 from 044-314-5160, PERS, Child Support IV-D Prosecutor
-$50.00 from 044-314-5170, Workers Comp, Child Support IV-D Prosecutor
-$50.00 from 044-314-5195, Medicare, Child Support IV-D Prosecutor
-$5,000.00 from 035-149-5150, Salaries, DTAC Prosecutor
-$1,000.00 from 035-149-5160, PERS, DTAC Prosecutor

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: PELL, AYE WARD, AYE

ECD Director Holly Johnson discussed the following issues with the commissioners:

- Utility Pipeline Ltd.
- Seaman and Peebles expressed interested in submitting grant applications for sidewalk projects
- Land bank property update
- Adams County Training Center
- Maintenance

JFS Director Angela Richmond informed the board of the following issues:

- Prevention, Retention and Contingency Plan (PRC) update
- Information on potential impact of government shutdown on SNAP benefits
- Advertising for Design/Build for agency HVAC system
- Inclement weather policy

Lisa Fizer, Deputy Clerk, filed the 2018 Adams County Juvenile Court Case Load Report.

Dog Warden Donnie Swayne discussed the following issues with the board:

- Personnel-Deputy dog warden from part time to full time status and related badge and ID
- Humane officer training completed
- Igloo dog houses, supplies and other kennel upgrades
- Carport cover for kennel to be delivered
- Mutual aid with villages for dogs running at large

HUMANE AGENT COMPENSATION SET:
RESOLUTION NO. 2019-48

It was moved by Ty Pell and seconded by Diane Ward to set the compensation of Adams County Humane Agent Deanna Turner in accordance with the appointment approved by Probate Judge Brett Spencer per salary schedule.

See Contracts Journal #80, Page 44

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: PELL, AYE WARD, AYE

DEPUTY DOG WARDEN TURNER FULL TIME STATUS:
RESOLUTION NO. 2019-49

It was moved by Diane Ward and seconded by Ty Pell to change the employment of Deputy Dog Warden Deanna Turner from part time to full time status effective January 21, 2019.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: PELL, AYE WARD, AYE

KENNEL TECH SALARY SCHEDULE AMENDED:
RESOLUTION NO. 2019-50

It was moved by Ty Pell and seconded by Diane Ward to amend the salary schedule for the position of kennel tech at the Adams County Dog Kennel due to the change in minimum wage rate effective retroactively to January 1, 2019 as follows:

- Starting rate $8.55 per hour
- Upon completion 120 days probation period: $8.80
- 1st year anniversary date $9.00 per hour
- 2nd year anniversary date $9.50 per hour
- 3rd year anniversary date $10.00 per hour

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: PELL, AYE WARD, AYE

Treasurer Lisa Newman stated she has received two quotes for the office copier lease which is due to expire. Various options are being reviewed before a recommendation is made. Also discussed was the upcoming meeting scheduled for Tuesday, February 19, 2019 to receive applications from financial institutions for Depository of Public Funds for Adams County.

Joe Grady and Melinda Brown, Grady Enterprises, reviewed the quarterly claims report for the county health insurance policy.

Assistant Prosecuting Attorney Dana Whalen discussed the following legal issues with the commissioners:

- Upcoming 911 Technical Advisory Committee meeting
- Public Safety Answering Point (PSAP)
- Adams County Training Center
- EMS contracts and emergency communication funding
- Sales tax required publications and hearings
- Landbank issues

FREEDOM LINX IT SERVICE CONTRACT RENEWED:
RESOLUTION NO. 2019-51

It was moved by Diane Ward and seconded by Ty Pell to renew a contract with Freedom Linx for county IT Services for 2019.

See Contracts Journal #80, Page 45

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: PELL, AYE WARD, AYE

Clerk of Courts Larry Heller reviewed the following issues with the board:

- Disaster recovery plan as required by the state auditor's office
- Replacement of wooden chairs in county court
- Leadership Adams schedule

The commissioners reviewed issues with Sgt. Mike Estep that will be discussed at the 9-1-1 Technical Advisory Committee meeting which is scheduled for January 28, 2019.

MOTION TO ADJOURN:

It was moved by Ty Pell and seconded by Diane Ward to adjourn.

Board of Commissioners

Of

Adams County, Ohio

_____ _____ _____

Ty Pell, President ***Teresa Diane Ward, Vice-President***

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Linda Mendenhall, Clerk