The Board of Adams County Commissioners met in regular session on January 6, 2014, with the following members present: Brian Baldridge, Stephen Caraway, and Paul Worley. Clerk Diane Ward was also present.

The meeting was opened with prayer and the pledge of allegiance led by Pastor Phil Fulton. The board expressed appreciation to Mr. Fulton for his participation in the Adams County Jail Task Force.

It was moved by Stephen Caraway and seconded by Paul Worley to approve the minutes of the previous meeting.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea **Caraway, yea** **Worley, yea**

BILLS APPROVED:
RESOLUTION 2014-1

It was moved by Brian Baldridge and seconded by Stephen P. Caraway to approve the bills.

	Airport			
Adams County Commissioners	Sewer fees/airport 11/4-12/3/13	001-124-5450	$	40.00
Adams Co. Regional Water	Water/airport 11/4-12/3/13	001-124-5450	$	22.00
AT&T	Long distance carrier	255-200-5450	$	43.73
		Total	$	105.73
	Auditor			
Gifford, David	Reim/mileage/CAAO meetings	001-104-5500	$	320.88
Manatron	Consulting/RE & MH	190-160-5420	$	1,400.00
Office Depot	Steel storage cabinet	001-104-5300	$	209.99
Office Depot	Steel storage cabinet	001-104-5900	$	29.99
Office Depot	Copy paper, tape, green bar, etc.	001-104-5300	$	152.13
		Total	$	2,112.99
	Building/Janitorial			
Cardmember Service	Paint, metal studding, etc.	001-123-5400	$	542.23
DLZ Architecture, Inc. ***	Contract allowances/jail study	001-123-5420	$	216.96
DLZ Architecture, Inc. ***	Professional services/jail study	001-122-5720	$	658.04
Duke Energy	Gas service/courthouse, jail, etc.	001-123-5450	$	2,544.18
Mitchell, M.T./Geeks on Demand	Computer maintenance	001-123-5400	$	665.00
Office Depot	Bath tissue/courthouse	001-123-5300	$	415.70
Walmart Community	Glass cleaner, salt, cord, drano, etc	001-123-5300	$	107.52
West Union Electric & Plumbing	Electric & plumbing supplies	001-123-5400	$	1,114.18
		Total	$	6,263.81
	Clerk of Courts			
Staples	Chair, calendar	001-118-5300	$	178.18
Staples	Chair mat, paper, memory card, etc.	001-118-5300	$	304.61
Staples	Chair mat, paper, memory card, etc.	022-365-5300	$	36.27
		Total	$	519.06
	Commissioners			
Cardmember Services	CCAO lodging & parking	001-100-5500	$	371.00
Modern Leasing	Copier lease 12/16-1/16/14, late fee	001-100-5420	$	116.67
		Total	$	487.67
	Common Pleas, Probate, Probation			
Barry's	Supplies/key	060-437-5300	$	29.82
Barry's	Vehicle maintenance/2012 Impala	060-437-5420	$	183.28
Clermont Co. Juvenile Detention Ctr	Detention 11-13	001-116-5680	$	8,850.19
Cluxton Consulting	Mediation/consulting 12/13	185-168-5420	$	1,830.43
Jeter System	Filing numbers/filing system	001-113-5300	$	272.46
Office Essentials	Data cartridges	001-117-5300	$	159.14
Ohio Assn. of Probate Judges	OAPJ 2013 Court Investigators education	001-117-5500	$	200.00
R.E.M. Communications	Removal of SEON system/van	060-437-5900	$	475.00
R.E.M. Communications	Removal of SEON system/van	060-437-5420	$	50.00
Riffle, Brenda	Transcript/20120188	001-113-5640	$	337.50

Riffle, Brenda	Transcript/20080108	001-113-5640	$	243.00
Roy Tailor Uniforms	Uniforms/Intense Probation Officers	193-316-5900	$	38.20
Stone, Jack	Driver/Recovery Program/40 hrs	060-437-5420	$	360.00
Time Warner Cable	Internet access	025-164-5420	$	104.99
Vandyke, Inc.	Overage E45 Copier 10/1-12/31/13	001-113-5400	$	116.69
Walmart Community	Supplies, phone cards, batteries, etc	001-114-5300	$	43.91
Walmart Community	Supplies, phone cards, batteries, etc	001-113-5300	$	106.28
Walmart Community	Supplies, phone cards, batteries, etc	185-168-5600	$	74.23
Walmart Community	Supplies, phone cards, batteries, etc	060-437-5300	$	200.00
Walmart Community	Supplies, phone cards, batteries, etc	001-117-5300	$	80.59
Walmart Community	Supplies, phone cards, batteries, etc	193-316-5900	$	24.82
		Total	$	13,780.53
	Communications			
Frontier	Phone service/package	001-102-5200	$	509.99
		Total	$	509.99
	County Court			
AMCJO	Winter conference reg/L. Heller	001-120-5500	$	300.00
Assn/Muni-Co. Judges	Association dues/2014	001-120-5900	$	150.00
Embassy Suites	Lodging/winter conference/L. Heller	001-120-5500	$	365.97
Ohio Judicial Conference	2014 Conference dues	001-120-5900	$	150.00
		Total	$	965.97
	Dog & Kennel			
Dream Catcher Communications	Dog license sale promotion ad	040-147-5700	$	339.00
Barry's Chevrolet	Vehicle maintenance/truck	040-147-5390	$	50.18
		Total	$	389.18
	EMS			
Bound Tree Medical, LLC	Probe covers, catheters, etc.	010-170-5300	$	119.64
Bound Tree Medical, LLC	Medical supplies	010-170-5300	$	214.47
DeLille Oxygen Company	Oxygen/Peebles	010-170-5300	$	350.12
Hedrick's Garage & Service Ctr.	Squad/vehicle repair/chains	010-170-5400	$	65.00
Life Squad Runs	Volunteer life squad runs	010-170-5455	$	2,621.25
Life Squad Runs	Volunteer life squad runs	010-170-5455	$	2,506.25
Verizon Wireless	Squad modems	010-170-5420	$	70.59
		Total	$	5,947.32
	Miscellaneous			
Office of the Ohio Public Defender	Indigent defense/Jan-Mar 2014	001-129-5420	$	22,641.00
		Total	$	22,641.00
	Sheriff			
Bob Barker Co.	Gloves/deputies & jail	001-125-5300	$	384.67
Diagnostic Radiology	X-rays/inmates	001-125-5670	$	76.00
Dollar General-West Union	Coffee, creamer, bleach, etc.	001-125-5300	$	108.50
Emergency Professional Services	E.R. visit/inmate	001-125-5670	$	73.69
Harless, Anthony, DDS	Dental visits/inmates	001-125-5670	$	317.00
Huntley Auto Supply	Car parts & supplies/cruisers	001-125-5400	$	3,401.00
Kauffman Tire	10 sets tires/cruisers	001-125-5400	$	4,902.20
Office Depot	Paper, file folders, etc/office	001-125-5300	$	931.60
OPC Cleaning Supplies	Paper towels & bath tissue/jail	001-125-5300	$	213.00
OPOTA	Jail admin course/Lt. Poe	001-125-5420	$	325.00
O'Reilly Auto Parts	Starter/Car #4	001-125-5400	$	123.99
Prather's IGA	Food/jail	001-125-5300	$	1,165.57
Professional Diagnostic	Doctor visits/inmates	001-125-5670	$	30.00
Roy Tailor Uniform Co.	Baton holder & holster	001-125-5350	$	210.35
Time Warner Cable	Internet access/December	001-125-5420	$	79.90
Treasurer of State of Ohio	Drug & alcohol tests	001-125-5420	$	74.00
Treasurer State of Ohio	Drug & alcohol tests/inmates	001-125-5420	$	321.00
Verizon Wireless	Cell phone service	001-125-5420	$	398.64
		Total	$	13,136.11
	Treasurer			
Mitchell, M.T./Geeks On Demand	2 dell computers	001-107-5350	$	1,019.00
Mitchell, M.T./Geeks On Demand	2 dell computers	035-149-5350	$	1,019.00

		Total	$	2,038.00
	9-1-1 Dispatch			
B&C Communications	Repairs/radios	010-413-5400	$	3,021.00
Frontier	Maintenance/9-1-1 system	198-372-5420	$	11,480.43
Frontier	EMS/9-1-1 MSAG	010-413-5450	$	13.10
Modern Leasing	Copier lease 12/16-1/16/14	010-413-5400	$	116.67
Verizon Wireless	Cell phone/D. Swayne	010-413-5420	$	41.40
		Total	$	14,672.60
		Grand Total	$	83,569.96
	Engineer			
Cintas	Clean uniform, towel, & rug service	165-162-5420	$	178.06
Duke Energy	Gas service/garage	165-162-5450	$	852.55
Glockner GM Super Store	Tubes, whell stud, pipes, etc.	165-162-5340	$	974.80
Grainger	Safety vest & liners	165-162-5900	$	1,608.50
Frontier	Phone service/garage	165-162-5450	$	293.85
Grooms, Joyce M.	Cleaning office 12/20 & 12/27	165-161-5420	$	150.00
James B. Harsha Co.	Square, wheel, stone, etc.	165-162-5340	$	52.89
Huntley Auto Supply	Oil filters	165-162-5340	$	24.22
Hanson Aggregates	Stone	165-162-5340	$	1,361.35
Kleem, Inc.	Sign, weight limit 3 tons, etc.	165-162-5340	$	76.07
Lykins Oil Company	Unleaded gasoline & diesel fuel	165-162-5340	$	4,477.74
Lykins Oil Company	Diesel fuel & gasoline	165-162-5340	$	3,807.51
McNeilan's Trash Removal	6 yd 2x week trash pickup	165-162-5420	$	65.00
O'Reilly Auto Parts	Flashers, etc.	165-162-5340	$	52.16
O.K. Auto Parts	Furnace fuel	165-162-5340	$	14.62
Office Depot	Hanging goldsers, copy paper, etc.	165-161-5300	$	130.62
Semple Service Center, LLC	Tire & tube #61	165-162-5340	$	233.81
West Union Water & Sewer	Water/sewer-garage	165-162-5450	$	100.81
Walmart	Batteries, printer cartridge, etc.	165-161-5300	$	78.64
Walmart	Batteries, printer cartridge, etc.	165-162-5900	$	49.94
West Union Mower Service	Chains/chainsaw	165-162-5340	$	33.00
		Total	$	14,616.14
	Job & Family Services			
Adams County DJFS	Shared cost/November	175-155-5905	$	7,473.04
Adams County Prosecutor	Contract services/October	175-155-5465	$	15,580.83
Adams County Senior Citizens	Contract services/NET/November	180-156-5420	$	15,298.50
Adams Rural Electric	Electric service 11/15-12/16/13	180-156-5450	$	1,020.09
Bloom, Billy	Contract services	331-339-5420	$	962.00
Care Medical, Inc.	Safety/adaptive equipment	331-339-5420	$	546.45
Community Fuels	NET/PRS gas vouchers	180-156-5420	$	1,750.00
Community Fuels	NET/PRS gas vouchers	180-156-5530	$	225.00
Duke Energy	Gas service 11/18-12/18/13	180-156-5450	$	417.69
FRS Transportation	Contract services/NET/November	180-156-5420	$	3,000.90
Maggard, Sheila	Contract services/Program Coordinator	330-214-5420	$	1,312.50
Mason County E. Corp	PRC gas vouchers	180-156-5420	$	50.00
Mason County E. Corp	PRC gas vouchers	180-156-5530	$	75.00
McAdow, Heidi	Contract services	331-339-5420	$	962.00
McNeilan's Trash Removal	Contract service/trash removal	180-156-5420	$	90.00
R.H.K. Motors	PRC tires	180-156-5530	$	277.88
Walmart	Lysol wipes	180-156-5530	$	122.65
Walmart	Lysol wipes	180-156-5730	$	58.73
Walmart	Lysol wipes	180-156-5900	$	82.08
West Union Water & Sewer	Water/sewer service 11/18-12/13/13	180-156-5450	$	181.69
		Total	$	49,487.03

*** Signifies "Then & Now" in excess of $100.00

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea **Caraway, yea** **Worley, yea**

INVESTMENT ADVISORY MEETING 2014

Treasurer Lisa Newman met with the board to conduct the first Investment Advisory Board meeting of 2014. Ms. Newman reviewed the current interest rates and investments.

Treasurer Lisa Newman met with the board to discuss a copier lease agreement with Vandyke; possibly a five year agreement. Fees will be $6.00 to $7.00 cheaper than what is currently being paid plus the equipment is all inclusive with a fax, printer, and scanner.

Treasurer Newman also discussed the DTAC budget appropriations – salary percentages, employee health insurance benefits, 2009 budget cut concessions, and the resiliency of the fund with the current strain. Ms. Newman informed the board that the Treasurer's share of the fund balance has dropped from $145,000.00 to $115,000.00 since she has taken office and that delinquent taxes are decreasing. It is the opinion of Ms. Newman that the fund will be gone within twenty years at the current rate. The annual revenue will not be increasing like it has in the past because the delinquent taxes are decreasing. Ms. Newman informed the board that a possible tax lien sale is being discussed. Ms. Newman also informed the board that if the County Commissioners awarded raises in the future, whatever the percentage, the Treasurer's employees will only get a raise out of County General on the percentage paid from County General; employees will not receive an increase on the percentage paid from DTAC. Ms. Newman informed the board that she is trying to make concessions and utilize her funds so that she will not have to request additional funding from the commissioners. The board appreciates Ms. Newman's cooperation in the budgetary process.

Ms. Newman also discussed the public official insurance and informed them that her policy had been changed. It changed for all the elected officials with the exception of the auditor. The policy should have remained the same for each official at the time the official came into office. Ms. Newman has contacted the insurance company because she does not want the new policy considered as a change in her compensation.

E.C.D. Director Holly Johnson met with the board to discuss the following: office email addresses, salary reimbursement to County General, 2014 office plans, phone system, Partners agreement, Village of Seaman CDBG project as-built reports/Unger Construction, Village of West Union $15,756.08 payment/sewer fees-August through December, additional sewer tap hook-ups, Ohio E.P.A. grant applications, Safe Communities grant advance, Southern State Community College Capital Project, Brownfields grant, Wellness manual, S.O.A.C.D.F. funding, Manchester storm sewers, YMCA, Tony Road waterline, Oliver Township property, and county waterline coverage.

FAIR HOUSING/OHIO STATE LEGAL SERVICES ASSN. AGREEMENT APPROVED: RESOLUTION 2014-2

It was moved by Stephen Caraway and seconded by Brian Baldridge to approve the Ohio State Legal Services Association for provision of Fair Housing Services upon the recommendation of E.C.D. Director Holly Johnson.
See Contract Journal 65, Page 41
There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Caraway, yea Worley, yea

C.D.B.G./A.B.C.E.O.I. MEALS AT HOME SERVICES AGREEMENT APPROVED: RESOLUTION 2014-3

It was moved by Brian Baldridge and seconded by Paul Worley to approve the Community Development Block Grant Adams-Brown Counties Economic Opportunities, Inc. service agreement for provision of Meals At Home Services upon the recommendation of E.C.D. Director Holly Johnson.
See Contract Journal 65, Page 42
There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Caraway, yea Worley, yea

OHIO HISTORIC PRESERVATION OFFICE/H.U.D. ADMINISTRATION AGREEMENT APPROVED:
RESOLUTION 2014-4

It was moved by Brian Baldridge and seconded by Paul Worley to approve the Ohio Historic Preservation Office service agreement for provision of H.U.D. administration services upon the recommendation of E.C.D. Director Holly Johnson.
See Contract Journal 65, Page 43
There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Caraway, yea Worley, yea

EMS 2014 BUILDING LEASE AGREEMENTS APPROVED
RESOLUTION 2014-5

It was moved by Brian Baldridge and seconded by Paul Worley to approve the 2014 EMS building lease agreements by and between Adams County EMS and Peebles Life Squad, Seaman Life Squad, and Winchester-Wayne Life Squad upon the recommendation of EMS Director Etta Sparks.
See Contract Journal 65, Page 44
There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Caraway, yea Worley, yea

EMS 2014 JACKSON TOWNSHIP SERVICE PROVISION AGREEMENT APPROVED
RESOLUTION 2014-6

It was moved by Stephen Caraway and seconded by Brian Baldridge to approve the Adams County EMS provision of services agreement with Jackson Township, Brown County, Ohio upon the recommendation of EMS Director Etta Sparks.
See Contract Journal 65, Page 45
There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Caraway, yea Worley, yea

COMMISSIONERS' 2014 BLANKET TRAVEL AUTHORIZATION APPROVED
RESOLUTION 2014-7

It was moved by Brian Baldridge and seconded by Paul Worley to approve the Commissioners' 2014 Blanket Travel Authorization for the County Commissioners and staff.

2014 TRAVEL AUTHORIZATION

The Adams County Board of Commissioners hereby authorize a blanket approval for all employees of the Adams County Commissioners, including the Adams County Commissioners, to travel within all eighty-eight counties in the State of Ohio and Mason County, Kentucky, in order to perform the normal course of their duties. This does not include overnight stays.

All staff will be pre-approved by the director. Travel is to be reimbursed on at least a quarterly basis and filed with the auditor within (30) days. If travel vouchers are not submitted within this time frame, payment will not be made.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Caraway, yea Worley, yea

2014 MILEAGE RATE APPROVED
RESOLUTION 2014-8

It was moved by Stephen Caraway and seconded by Brian Baldridge to approve the 2014 mileage rate of $.42 per mile for official county business.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Caraway, nay Worley, yea

ADAMS COUNTY LOCAL SOIL & WATER MATCH APPROVED:
RESOLUTION 2014-9

It was moved by Stephen Caraway and seconded by Brian Baldridge to approve the 2014 Adams County Local Soil & Water county match in the amount of $85,000.00.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Caraway, yea Worley, yea

EMS & 9-1-1 DIRECTORS' SALARY CERTIFICATION APPROVED:
RESOLUTION 2014-10

It was moved by Brian Baldridge and seconded by Paul Worley to approve the EMS & 9-1-1 Directors' salary certification retroactive to 12/16 13.

EMS Director Etta Sparks	$30,586.84
9-1-1 Director Donnie Swayne	$33,200.00

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Caraway, yea Worley, yea

9-1-1 Dispatch Director Donnie Swayne met with the board to discuss the replacement of the Computer Aided Dispatch for the call records. The system was purchased in 2007 and was put into operation in 2008. The new system will show the location of cell phone calls. There is approximately $125,000.00 in the 198 account with 2014 estimated revenues of $90,000.00. The software upgrade from Cisco cannot be done because the company is no longer in business. The Global contract is more expensive for the software upgrade, so that is why we need the new system. Demonstration of the new C.A.D. system will be on the 15th in the Adams County Government Center. Director Swayne also discussed part-time personnel employment.

TRANSFERS, ADDITIONAL APPROPRIATIONS, & ADVANCES APPROVED:
RESOLUTION 2014-11

It was moved by Paul Worley and seconded by Brian Baldridge to approve the following transfers, additional appropriations, and advances:

Additional Appropriations
$15,000.00 to 191-329-5902, Transfers, Special Projects
$15,000.00 to 001-122-5420, Contract Services, County General

Transfers
$15,000.00 from 191-329-5902, Transfers, Special Projects, to 001-107-4255, Transfers, Co. General

Advances
$24,999.05 from 001-145-5901, Advances, Co. Gen., to 106-216-4901, Advances, Safe Com. Grant

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Caraway, yea Worley, yea

WORK SESSIONS APPROVED:
RESOLUTION 2014-12

It was moved by Brian Baldridge and seconded by Paul Worley to approve the following Work Sessions: January 16, 24, 31 and February 6, 21, 27.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea Caraway, yea Worley, yea

MOTION TO ADJOURN

It was moved by Stephen Caraway and seconded by Brian Baldridge to adjourn.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldridge, yea **Caraway, yea** **Worley, yea**

Board of Commissioners

Of

Adams County, Ohio

Brian Baldridge, Chairman

Stephen Caraway, Vice Chairman

Teresa Diane Ward, Clerk

Paul Worley, Member