

The Board of Adams County Commissioners met in regular session on October 23, 2017 at the Government Center with the following members present: Brian Baldrige, Diane Ward and Ty Pell. The meeting was opened with prayer and the Pledge of Allegiance led by Pastor John Huffman.

It was moved by Diane Ward and seconded by Brian Baldrige to approve the minutes.
 There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA

WARD, YEA

PELL, YEA

**BILLS APPROVED FOR PAYMENT:
 RESOLUTION NO. 2017-463**

It was moved by Ty Pell and seconded by Brian Baldrige to approve the following bills for payment:

23-Oct-17			
Auditor			
Gifford, David	Computer Switch	001-104-5300	\$39.99
		TOTAL	\$39.99
Commissioners			
Adams County Treasurer	Flex Save Admin Fees '17	001-143-5900	\$193.75
All Ways Green Lawn & Turf LLC	Mowing Kirker Bridge Sept.	001-123-5420	\$110.00
All Ways Green Lawn & Turf LLC	Mowing Kirker Bridge Sept.	001-123-5400	\$30.00
Cardmember Service	Anti-Freeze for Generator	001-123-5300	\$125.86
Duke Energy	Gas Serv Sept/Oct 2017	001-123-5450	\$619.70
Hughes, Michael L.	Reimb - Personal Fitness	383-394-5875	\$35.00
Johnson, Holly	Cash Back Ins. Inc. Reimb. 10/17-9/18	383-394-5875	\$240.00
Setty, Rick	Cell Phone Nov. 2017	001-123-5420	\$50.00
Treasurer, State of Ohio	State Purchasing Program	001-100-5430	\$170.00
Triple M Seamless Gutter LLC	Roof Replacement/Govt. Ctr.	001-123-5400	\$23,500.00
West Union Electric & Plumbing	Jail Repairs - Parts	001-125-5685	\$28.90
		TOTAL	\$25,103.21
Common Pleas			
Griffin Printing	Envelopes	001-117-5300	\$276.00
Phelps, Chelsea	Travel Exp. OJACC Trng. Oct. 12, 13	001-115-5500	\$52.55
Southern Ohio Publishing Group Inc.	Letterhead for Judge Spencer	001-116-5300	\$120.00
Vaughn, Tracy	Travel Exp. OJACC Trng. Oct. 12, 13	001-115-5500	\$75.00
Vaughn, Tracy	Travel Exp. OJACC Trng. Oct. 12, 13	001-115-5500	\$19.60
		TOTAL	\$543.15
Dog & Kennel			
AAA Sanitation	Port-O-Let	040-147-5420	\$125.00
Cardmember Service	Vetting Supplies	040-147-5291	\$180.97
West Union Electric & Plumbing	Water Heater & Parts	040-147-5300	\$386.90
		TOTAL	\$692.87
Economic Development			
Cardmember Service	Lodging 2017 Housing Conf.	096-262-5410	\$91.00
Cardmember Service	Lodging 2017 Landbank Conf.	090-281-5410	\$600.00
Cardmember Service	Lodging 2017 Landbank Conf.	090-281-5410	\$73.38
		TOTAL	\$764.38
EMS			
Appalachian Furniture Outlet	Mattresses for Station 100	010-170-5900	\$1,388.00
Bound Tree Medical	Drug Bags	010-170-5349	\$1,403.88
Bound Tree Medical	Medical Supplies	010-170-5300	\$59.48
Bound Tree Medical	Medical Supplies	010-170-5300	\$1,060.06
Bound Tree Medical	Medical Supplies	010-170-5300	\$55.90
DeLille Oxygen Company	Oxygen for Squads	010-170-5300	\$24.00

DeLille Oxygen Company	Oxygen for Squads	010-170-5300	\$16.00
EMP of Cincinnati	Medical Director Fees - Aug & Sept	010-170-5420	\$2,190.00
Mullen Safety Supply	Lights for Chief's Vehicle	010-170-5350	\$159.99
Mullen Safety Supply	Lights & Siren for Chief's Vehicle	010-170-5350	\$2,419.83
OK Auto Parts	Battery for Explorer	010-170-5390	\$132.45
Physio-Control	Cardiac Monitor Maintenance Contract	010-170-5400	\$1,428.00
Physio-Control	Cardiac Monitor Batteries & Hose	101-170-5400	\$1,346.36
Verizon Wireless	Modems for Squads	010-170-5450	\$70.44
Verizon Wireless	Modems for Squads	010-170-5450	\$186.01
Voyager	Fuels for Squads	010-170-5310	\$1,727.30

TOTAL \$13,667.70

GIS

Environmental Systems Research In	Renewal Software Maintenance	001-135-5420	\$2,899.00
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TOTAL \$2,899.00

Recorder

Ricoh USA	Copier Overage Sept. 2017	001-126-5300	\$8.55
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TOTAL \$8.55

Sheriff

Adams Rural Electric	Elec. Bill - Airport	001-125-5763	\$443.30
Adams Rural Electric	Radio Tower Locust Grove	001-125-5258	\$33.00
Black, Jeffrey L.	Repair on Cruisers	001-125-5400	\$140.00
Blake Pharmacy	Prescriptions for Inmates	001-125-5670	\$2,907.19
Cardmember Service	CPR Books	001-125-5256	\$90.45
Galls Inc.	Uniform Allowance - Adams	001-125-5354	\$109.18
Galls Inc.	Uniform Allowance New Employee	001-125-5354	\$343.66
Modern Laundry & Dry cleaning	Dry Clean Uniforms	001-125-5420	\$94.95
Ohio Bureau of Criminal Ident.	Conceal Carry License Fee	026-333-5420	\$715.00
Prather's IGA	Food for Jail	001-125-5676	\$3,116.73
Southern Ohio Security	Airport Monitoring 10-12/17	001-125-5756	\$101.85
Sysco Food Services	Food for Jail	001-125-5759	\$751.64
Sysco Food Services	Food for Jail	001-125-5676	\$1,245.69
Time Warner Cable	Cable TV for jail	001-125-5660	\$101.42
Treasurer of State (Fund 83F)	Drug & Alcohol Test	001-125-5420	\$187.00
Venture Productions Inc.	Shred Papers	001-125-5660	\$61.05
Verizon Wireless	Cellphone Bill ACSO 17	001-125-5420	\$402.24
Voyager Fleet Systems	Fuel for Cruisers	001-125-5310	\$4,479.00

TOTAL \$15,323.35

Treasurer

Columbus Marriott Northwest	Lodging for Fall Conf.	001-107-5500	\$308.00
County Treasurer's Association	Reg. Fee for Fall Conf.	001-107-5500	\$195.00

TOTAL \$503.00

GRAND TOTAL \$59,545.20

Engineer

Art's Welding	Welding Frame on #70	165-162-5400	\$180.00
Adams Rural Electric	Security Light at Salt Outpost Peebles	165-162-5450	\$12.07
Barry's Chevrolet	Cap (gas)	165-162-5340	\$14.76
B&T Shaft & Gear	Steering Box for #71	165-162-5340	\$811.93
Cintas	Clean Uniform, Towel & Rug Service	165-162-5420	\$216.58
Cooper Key & Lock Smith	4 Keys	165-162-5340	\$7.50
CSC Cleaning Supplies Co.	1 CS Toilet Paper	165-162-5300	\$96.50
Dexter Co.	Mower Spindle Asbly Kit	165-162-5340	\$991.72
Duke Energy	Gas Service 9/11-10/10	165-162-5450	\$179.64
G & T Services Inc.	Commercial Bare Ground Treatment	165-162-5420	\$1,204.07
Glockner GM Super Store	Trans Cooler	165-162-5340	\$1,394.10
Glockner GM Super Store	Diagnostics & Fuel Pump on #70	165-162-5340	\$1,402.27
Grooms, Joyce M.	Cleaning Services Eng. Office	165-161-5420	\$75.00
Hanson Aggregates	48.25 Tons Stone	165-162-5340	\$564.92
Herdman, Eugene	100 Bales of Straw @ 3.00 per Bale	165-162-5340	\$300.00
Huntley Auto Supply	5W30 Motor Oiler, Flasher, Oil etc	165-162-5340	\$344.56

James B Harsha Co.	2 Keys & 12 Marking Paint	165-162-5340	\$57.00
Kleem Inc.	8 6' Barricades & 20 Rd Closed...	165-162-5340	\$3,468.94
Kleem Inc.	2 Signs No Engine Brake	165-162-5340	\$109.70
Office Depot	Binders, Fax Toner, Highlighters, etc.	165-162-5300	\$143.99
OPC Cleaning Supplies	1 Case Cleaner	165-162-5300	\$72.98
Shupert Tire Service	Tire Change #32	165-162-5400	\$27.95
Shupert Tire Service	Tire Repair #63	165-162-5400	\$55.00
Tadlock's Trailer Sales	Pig Tails for Trailer Plug In	165-162-5340	\$53.90
Tadlock's Trailer Sales	Hitch for #54	165-162-5340	\$158.70
Timewarner Cable	High Speed Internet Service 10/10/17	165-162-5420	\$99.99
Town & Country West Union	2 Keys	165-162-5340	\$3.98
Wells Fargo Financial Leasing Inc.	Lease Payment Toshiba Copier 10/12/17	165-161-5350	\$173.84
		TOTAL	\$12,221.59

Job and Family

ABCEOI	C. Services CCMEP/TANF Sept.	180-156-5430	\$16,394.64
ABCEOI	C. Services CCMEP/TANF Sept.	180-156-5430	\$957.97
Adams Co. DJFS	September Shared Cost	175-155-5905	\$13,665.95
Adams Co. Children Services	C. Services Title XX Trans. Prot. Serv.	180-156-5420	\$72,913.40
Adams Co. Children Services	C. Services TANF PRC Child Welf. Prog.	180-156-5420	\$4,745.70
Adams Co. Children Services	C. Services TANF PRC Child Welf. Prog.	180-156-5420	\$3,795.43
American Electric Power	PRC H. Electric	180-156-5530	\$854.28
Cooper Lock & Key	Key	180-156-5900	\$1.50
Duke Energy	Gas Services 9/11-10/10	180-156-5450	\$148.01
Griffin Printing	Envelopes	180-156-5300	\$400.00
McClanahan, Danyel	CCMEP Training Meals	180-156-5430	\$12.31
Office Depot	Toner/Laminating Sheets	180-156-5300	\$804.34
Office Depot	Toner/Laminating Sheets	180-156-5300	\$299.96
Ohio CSEA Directors Assoc.	Clear Contract October	175-155-5900	\$26.72
Peterson Enterprises	PRC A. Rent	180-156-5530	\$475.00
Pitney Bowes Inc.	Postage Meter	180-156-5350	\$5,743.34
Quill	Ink/Desk Organizer	180-156-5300	\$213.97
Quill	Office Jet Pro 8720	180-156-5350	\$199.99
Taylor, Thelma	PRC J. Rent	180-156-5530	\$439.00
Village of Winchester	PRC S & J Water Bill	180-156-5530	\$257.31
West Union Water & Sewer	PRC. S. Water Bill	180-156-5530	\$135.49
Wilson, David Jr.	MOU - Conference & Travel	175-155-5465	\$553.94
		TOTAL	\$123,038.25

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA

WARD, YEA

PELL, YEA

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**TRANSFERS, ADDITIONAL APPROPRIATION OF FUNDS APPROVED:
RESOLUTION NO. 2017-464**

It was moved by Ty Pell and seconded by Diane Ward to approve the following transfers and additional appropriation of funds:

ADDITIONAL APPROPRIATIONS:

- \$61,070.14 to 172-273-5902, Transfers, OH Transportation
- \$1,070.14 to 221-398-5904, Interest, Debt-Cruisers
- \$60,000.00 to 221-398-5906, Principal, Debt-Cruisers
- \$3,500.00 to 001-123-5400, Contract Repairs, County General
- \$5,000.00 to 264-328-5150, Salaries, Sheriff Rotary-COPS-Schools
- \$500.00 to 264-328-5160, PERS, COPS-Schools
- \$300.00 to 264-328-5195, Medicare, COPS-Schools

SUPPLEMENTAL TRANSFERS:

- \$61,070.14 from 172-273-5902, Transfers, to 221-398-4902, Transfer in, Debt Cruisers
- \$218.25 from 001-123-5450, Contr Services/Utilities to 001-123-5900, Other Expense, County General
- \$300.00 from 001-125-5761, WR Uniform Allowance to 001-125-5758, WR Supplies, Co General
- \$300.00 from 001-120-5300, Supplies, to 001-120-5420, Contract Services, Co General
- \$3.42 from 001-137-5400, Contract Repair, to 001-136-5440, Financial Assistance, Co General

\$122.00 from 001-137-5820, Funeral Expense, to 001-136-5440, Financial Assistance, Co General
 \$44.92 from 001-137-5500, Travel & Expenses, to 001-136-5440, Financial Assistance, Co General
 \$133.95 from 001-137-5840, Memorial Day Expense, to 001-137-5900, Other Expense, Co General
 \$220.00 from 020-172-5940, Cost Allocation to 020-172-5575, Training, Childrens Services
 \$886.00 from 020-172-5940, Cost Allocation to 020-172-5575, Training, Childrens Services
 \$1744.00 from 020-173-5940, Cost Allocation to 020-173-5450, Contr Serv/Utilities, Childrens Services
 \$55,000.00 from 165-162-5190, Insurance/Rds to 165-161-5150, Labor-Office, MVGT
 \$2,043.00 from 175-155-5475, Cost Allocation, to 175-155-5150, Salaries, CSEA
 \$10,000.00 from 180-156-5350, Equipment, to 180-156-5530, Pub Assistance, Pub Asst
 \$33,000.00 from 180-156-5730, Building Maintenance, to 180-156-5150, Salaries, Pub Asst
 \$35,000.00 from 180-157-5150, Salaries to 180-156-5150, Salaries, Pub Asst
 \$17,000.00 from 180-156-5900, Other Expense to 180-156-5150, Salaries, Pub Asst
 \$3,000.00 from 180-157-5900, Other Expense, to 180-156-5150, Salaries, Pub Asst
 \$100,000.00 from 180-156-5190, Insurance to 180-156-5420, Contract Services, Pub Asst

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

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ECD Director Holly Johnson informed the board the county has been awarded a CHIP grant for 2018-2019; also, the board was updated regarding the Seaman Village Sidewalk Project.

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**JFS/ SEAMAN LAWN PLUS CONTRACT APPROVED:
RESOLUTION NO. 2017-465**

It was moved by Brian Baldrige and seconded by Diane Ward to enter into a contract between the Adams County Department of Job and Family Services and **Seaman Lawn Plus** for **landscaping and grounds maintenance** as recommended by JFS Director Sue Fulton.

See Contracts Journal #76, Page 55

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

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Deputy Clerk of Courts Leanne Liston informed the commissioners the postage meter equipment had sustained some damage; however, it is still in working condition.

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RECORDS COMMISSION & MICROFILM BOARD MEET:

A meeting was held at 10:00 a.m. with members of the county microfilm board and records commission.

Microfilm Board: Microfilm board members Recorder Mark Tolle, Clerk of Courts Larry Heller, Treasurer Lisa Newman, and Commissioner Brian Baldrige were present for the meeting. Commissioners Diane Ward and Ty Pell along with Deputy Clerk of Courts Leanne Liston were also present for the meeting. Chairman Tolle stated there was no old business to come before the board. The county is presently not microfilming any records.

Mr. Tolle asked if there was any new business to come before the board and as there was none it was moved by Brian Baldrige and seconded by Larry Heller to adjourn.

Records Commission: Records commission members Commissioner Brian Baldrige, Clerk of Courts Larry Heller, Assistant Prosecuting Attorney Dana Whalen. Auditor David Gifford and Recorder Mark Tolle were present for the meeting. Also present for the meeting were Commissioners Diane Ward and Ty Pell along with Leanne Liston, Deputy Clerk of Courts.

JFS Director Sue Fulton filed a RC-3 Request for Disposal of Records which is presently on the agency's approved Schedule of Records Retention. It was moved by Mark Tolle and seconded by David Gifford to approve the RC-3 Request for Disposal of Records as submitted by JFS Director Sue Fulton.

There was no further discussion and upon the call of the roll the vote resulted as follows:

Vote: Baldrige, yea; Heller, yea; Whalen, yea; Gifford, yea; Tolle, yea

It was moved by Larry Heller and seconded by Mark Tolle to adjourn.

Clerk of Courts Larry Heller discussed the cost of replacing county court’s recording system. Mr. Heller stated the amount of \$19,816.64 can be transferred from Certificate of Title fund with a portion of the purchase to be made from Court Computerization fund. The board was in agreement with the purchase. Deputy Clerk of Courts Leanne Liston was present for the meeting.



Auditor David Gifford reviewed 2018 anticipated revenue with the commissioners.



The budget commission filed for and received an extension of time from the Ohio Tax Commissioner to certify tax rates to the county and other subdivisions. The county’s deadline to adopt a resolution accepting the amounts and rates as determined by the budget commission has been extended to November 20, 2017.



Assistant Prosecuting Attorney Dana Whalen discussed the following legal issues with the board:

- Postage meter lease discussion regarding equipment damage
- Proposed Spectrum Enterprise agreement was approved as to form but advised the board to review records to ensure the county is not in a contract with the present carrier
- Dinsmore & Shohl invoice in the amount of \$33,697.44 for Adams County Regional Medical Center bond counsel
- The board has not received information from ODOT RE: Sandy Springs Roadside Park
- Authority allowing commissioners to serve on other boards and committees



**PROCLAMATION ADOPTION RECOGNITION AND RECRUITMENT MONTH:
RESOLUTION NO. 2017-466**

It was moved by Brian Baldrige and seconded by Diane Ward to proclaim November 2018 as Adoption Recognition and Recruitment Month in Adams County:

**PROCLAMATION
National Adoption Recognition and Recruitment Month**

WHEREAS, providing an older child with lifelong positive connections is one of life’s greatest gifts; and

WHEREAS, these children can succeed and reach their full potential when they are prepared for adoption and their voices are heard; and

WHEREAS, adoption offers a unique experience that positively impacts children and enriches the lives of the adoptive families who welcome them; and

WHEREAS, no child should linger in foster care or leave the system at any age without a permanent family of their own; and

WHEREAS, Adams County Children Services, the Ohio Department of Job & Family Services, and other public and private agencies throughout the State of Ohio work diligently in search of safe, stable and permanent homes for Ohio’s most vulnerable children.

WHEREAS so far, in 2017, fifteen (15) children from foster care in Adams County have found their forever homes through adoption and four more are awaiting adoption finalization.

We, Commissioners of Adams County, Ohio, do hereby proclaim that the month of November is officially National Adoption Recognition and Recruitment Month in Adams County, Ohio. National Adoption Month is an opportunity to spread awareness on behalf of the more than 2,500 Ohio children who are waiting for a loving family. In honor of National Adoption Month, we encourage the community, businesses, groups, schools, faith-based organizations, and families to help secure permanent, loving homes for each and every child in Adams County and Ohio regardless of race, age, gender, health, emotional or behavioral challenge or past distress.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA

WARD, YEA

PELL, YEA

PROCLAMATION ADOPTION RECOGNITION AND RECRUTMENT CONT:

Those present for the proclamation were Childrens Services Executive Director Jill Wright, Supervisor Nichole Williams, Foster/Adoption Specialist Dawn Grooms and Ongoing CH Supervisor Sonya Meyer; Childrens Service Board Chairperson Holly Johnson; Isaac, Jenna and Dodge Wooten.

**PUBLIC RECORDS POLICY REVISION APPROVED:
RESOLUTION NO. 2017-467**

It was moved by Diane Ward and seconded by Ty Pell to approve the revised Public Records Policy for the Adams County Board of Commissioners including the departments under their jurisdiction.

See Contracts Journal #76, Page 56

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

**PERSONNEL POLICIES AMENDED:
RESOLUTION NO. 2017-468**

It was moved by Diane Ward and seconded by Ty Pell to amend the County Personnel Policies.

See Contracts Journal #76, Page 57

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

**HEALTH & WELLNESS CASH BACK INCENTIVE GUIDELINES ADOPTED:
RESOLUTION NO. 2017-469**

It was moved by Brian Baldrige and seconded by Ty Pell to adopt the County Health and Wellness Cash Back Incentive Program Guidelines for 2018.

See Contracts Journal #76, Page 58

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

DEPARTMENTAL BUDGETS, REVENUE 2018 REVIEWED:

The following officials and department representatives met to review 2018 departmental budgets and anticipated revenue: Judge Brett Spencer, GIS Director Angelena Newman; Clerk of Courts Larry Heller; Auditor David Gifford; Recorder Mark Tolle; ECD Administrative Assistant Amanda Fraley; Deputy Clerk of Courts Leanne Liston; Treasurer Lisa Newman; Board of Elections Director Mary Fannin; County Court Deputy Clerk Melody King; Assistant Prosecuting Attorney Dana Whalen; and Dianna Young, Paralegal, Prosecutor’s office.

Those present were advised to anticipate a 5.8% reduction in most of the 2018 departmental budgets due to reduced tax base from the closure of the power plants and loss of MCO sales tax. The state is providing transitional aid in the amount of a one-time payment of \$2.4 million due to discontinuation of MCO sales tax. The board proposed dividing these funds over the next three years to offset budgetary shortfalls. Also, the board intends to pay off cruiser debt with Ohio Transportation funds. It was stated the hospital sales tax levy will expire in three years and may not be renewed. The board encouraged collaboration between the offices during this difficult financial time.

INVESTMENT ADVISORY COMMITTEE MEETING HELD:

Investment Advisory Committee members Brian Baldrige, Diane Ward and Treasurer Lisa Newman reviewed the 2017 third quarterly investment report as presented by Mrs. Newman.

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**EXECUTIVE SESSION TO DISCUSS PERSONNEL:
RESOLUTION NO. 2017-470**

It was moved by Ty Pell and seconded by Diane Ward to enter into executive session at 3:45 p.m. with Assistant Prosecuting Attorney Dana Whalen to discuss personnel in accordance with Section 121.22 (G) (1) of the Ohio Revised Code.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

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**EXECUTIVE SESSION ENDS:
RESOLUTION NO. 2017-471**

It was moved by Brian Baldrige and seconded by Diane Ward to reconvene from executive session at 3:50 p.m.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

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**ARC GRANT AMENDMENT APPROVED:
RESOLUTION NO. 2017-472**

It was moved by Diane Ward and seconded by Brian Baldrige to approve a grant amendment with Ohio Development Services Agency, Community Development Block Grant (CDBG) Appalachian Regional Commission (ARC) as recommended by Holly Johnson, ECD Director.

See Contracts Journal #76, Page 59

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

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**EMT PART TIME BASIC EMPLOYEES APPROVED:
RESOLUTION NO. 2017-473**

It was moved by Brian Baldrige and seconded by Diane Ward to employ Brian Ayers and Stephen McBee as part time EMT Basics with Adams County Emergency Medical Services as recommended by Chief Matthew Carey.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

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MOTION TO ADJOURN:

It was moved by Diane Ward and seconded by Ty Pell to adjourn.

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*Board of Commissioners
Of
Adams County, Ohio*

Brian Baldrige President

Teresa Diane Ward, Vice President

Ty R. Pell, Member

Linda Mendenhall, Clerk