

The Board of Adams County Commissioners met in regular session on October 7, 2013, with the following members present: Brian Baldrige, Stephen Caraway, and Paul Worley. Clerk Diane Ward was also present. Opening prayer and the pledge of allegiance was led by Brian Baldrige.

It was moved by Paul Worley and seconded by Brian Baldrige to approve the minutes of the previous meeting.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea **Caraway, yea** **Worley, yea**

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BILLS APPROVED:
RESOLUTION 2013-480

It was moved by Stephen Caraway and seconded by Paul Worley to approve the bills.

Airport			
Adams County Commissioners	Sewer fee @ airport 8/2-9/4/13	001-124-5450	\$ 40.00
Adams County Regional Water	Water/airport 8/2-9/4/13	001-124-5450	\$ 20.00
Frontier	Phone service 9/28-10/27/13	001-124-5450	\$ 100.30
	Total		\$ 160.30
Auditor			
Digital Data Technologies	Webhosting services/ACCU Globe	190-160-5420	\$ 1,000.00
Frontier	Phone service/CAUV	190-160-5450	\$ 58.96
Greystone Systems, Inc.	Lease agreement/HP server	190-160-5420	\$ 877.00
Griffin Printing	#10 envelopes imprinted w/Auditor's office	001-104-5300	\$ 110.00
Office Depot	Address labels, toner, etc.	001-104-5300	\$ 293.57
	Total		\$ 2,339.53
Building/Janitorial			
American Electric Power	Electric service 8/27-9/27/13	001-123-5450	\$ 763.57
Cardmember Service	Bathroom light & concrete	001-123-5400	\$ 38.81
Cooper Key & Lock Service	8 keys-courthouse, 3 keys/Probation	001-123-5400	\$ 18.50
Hayslip, Sally	Mileage reimbursement	001-123-5500	\$ 217.56
Hayslip, Sally	Reimbursement/meals	001-123-5500	\$ 77.42
Value Added Business Service	Supplies/courthouse & gov't. center	001-123-5300	\$ 323.96
West Union Electric & Plumbing	Electric & plumbing supplies	001-123-5400	\$ 1,704.01
West Union Water & Sewer Dept.	Water/sewer 8/14-9/13/13	001-123-5450	\$ 1,874.76
	Total		\$ 5,018.59
Clerk of Courts			
Office Depot	Pens, tabs, staple remover, etc.	001-118-5300	\$ 95.32
Xerox	Copier base/print charge August 2013	001-118-5400	\$ 119.73
	Total		\$ 215.05
Commissioners			
Modern Leasing	Copier lease 9/16-10/16/13	001-100-5420	\$ 98.57
	Total		\$ 98.57
Common Pleas, Probate, Probation			
Barry's Chevrolet	Vehicle maintenance/Impala	001-115-5400	\$ 173.77
Barry's Chevrolet	Vehicle maintenance/Impala & van	060-437-5420	\$ 415.79
Burns, Kelsey	Reim/travel 9/24-26/13 ORAS Training	001-115-5500	\$ 42.01
Caldwell, Jeremy	Travel expenses 9/9/13	001-115-5500	\$ 9.49
Children's Center of Ohio	Placement 9/2013	055-322-5435	\$ 4,375.00
Cluxton Consulting	Mediation/consulting Sept. 2013	185-168-5420	\$ 498.16
Cluxton Consulting	Mediation/consulting Sept. 2013	007-367-5420	\$ 938.38
Community Fuels	Gasoline expense September 2013	060-437-5300	\$ 1,222.56
Community Fuels	Gasoline expense September 2013	060-437-5900	\$ 916.00
Community Fuels	Gasoline expense September 2013	185-168-5300	\$ 582.58

Doubletree Hotel - Columbus	Hotel accom/Richmond 10/13	001-113-5500	\$ 297.00
Embassy Suites - Dublin	Hotel accom/Riffle & Fizer 10/13	001-117-5500	\$ 198.00
Jones, Crystal	Travel expenses 9/13/13	185-168-5500	\$ 17.55
Office Depot	Miscellaneous office supplies	025-164-5300	\$ 534.26
Office Depot	Miscellaneous office supplies	001-117-5300	\$ 145.54
Ohio Assn. of Probate Judges	Registration fees-Riffle & Fizer 10/13	001-117-5500	\$ 250.00
Parker, William	Travel expenses 9/13/13	001-115-5500	\$ 24.45
Quill Office Supply	Receipt paper	025-164-5300	\$ 436.86
Stone, Jack	Community Service supervisor/32 hrs	185-168-5420	\$ 288.00
Taylor, Christine	Law clerk	001-113-5420	\$ 2,020.00
The Dayton Power & Light Company	Office space rent/August 2013	060-437-5420	\$ 760.00
Time Warner Cable	Internet access 9/24-10/23/13	025-164-5420	\$ 104.99
	Total		\$ 14,250.39

County Court

Office Depot	Supplies	001-120-5300	\$ 180.64
	Total		\$ 180.64

Coroner

Best, Larry	Cell phone allowance	001-119-5420	\$ 45.00
Montgomery County Coroner	Autopsy	001-119-5420	\$ 1,200.00
Montgomery County Coroner	Autopsy	001-119-5420	\$ 1,200.00
Montgomery County Coroner	Autopsy	001-119-5420	\$ 1,200.00
	Total		\$ 3,645.00

Dog Kennel

American Electric Power	Electric service 8/28-9/30/13	040-147-5450	\$ 144.19
Community Fuels & Lubricants	Fuel/dog warden vehicle	040-147-5310	\$ 342.87
	Total		\$ 487.06

Economic & Community Development

Adams County Commissioners	Reimbursement/salaries	092-187-5410	\$ 10,000.00
OCCD	2013 Housing Conference	097-184-5410	\$ 555.00
Office Depot	2014 planners	085-158-5410	\$ 23.13
Office Depot	Thumb drives, folders, copy paper	085-158-5410	\$ 81.99
Partners Environmental	Consulting services	001-101-5420	\$ 2,012.50
Solterra Communications	County website updates/courts	001-101-5420	\$ 37.50
Time Warner Cable	Internet/phone service	001-101-5450	\$ 215.81
Time Warner Cable	Internet/phone service	001-130-5420	\$ 26.00
Time Warner Cable	Internet/phone service	001-130-5450	\$ 45.00
	Total		\$ 12,996.93

EMS

Bound Tree Medical, LLC	Squad supplies	010-170-5300	\$ 275.90
Life Squad Runs	Reim/squad runs - volunteers	010-170-5455	\$ 5,166.25
Physio-Control	Equipment	010-170-5350	\$ 12,745.20
Verizon Wireless	Phone cards/modems	010-170-5420	\$ 70.41
	Total		\$ 18,257.76

Law Library

Matthew Bender	Legal research	070-407-5305	\$ 2,257.12
West Payment Center	Online research	070-407-5305	\$ 3,416.49
West Payment Center	Legal research	070-407-5305	\$ 1,670.52
	Total		\$ 7,344.13

Miscellaneous

Reach Out, Inc.	3rd qtr 2013 domestic violence services	380-226-5836	\$ 1,609.00
	Total		\$ 1,609.00

Prosecutor

Verizon Wireless	Cell phone/SVAA K. Newman	195-174-5420	\$ 98.43
Verizon Wireless	Cell phone/K. Dick	001-108-5420	\$ 50.26
	Total		\$ 148.69

Recorder

ACS	Contract services	001-126-5420	\$ 1,475.10
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		Total	\$ 1,475.10
	Tax Map/GIS		
Cardmember Service	GIS/tax map computers	001-135-5350	\$ 2,337.16
		Total	\$ 2,337.16
	Title		
Frontier	Phone/internet service	015-169-5450	\$ 167.02
		Total	\$ 167.02
	Transportation		
Adams Brown Counties Opportunities	August 2013 transportation contract	172-273-5420	\$ 11,796.00
Adams County Senior Citizens	August 2013 NET transportation	172-273-5420	\$ 17,175.00
Frontier	Phone service	172-273-5450	\$ 41.01
		Total	\$ 29,012.01
	Treasurer		
Frontier	Phone service 9/22-10/22/13	001-107-5450	\$ 125.82
Toshiba Financial Services	Copier lease 9/18-10/18/13	001-107-5420	\$ 87.88
		Total	\$ 213.70
	Veterans		
Collins, Dean	Reim/expenses Fall School/training	001-137-5500	\$ 180.00
Collins, Dean	Reim/mileage 2013 Regional training	001-137-5500	\$ 48.72
Collins, Dean	Reim/mileage V.S.O. training Aug-Sep	001-137-5500	\$ 270.48
Himes, Terry K.	Reim/expenses 2013 Regional training	001-136-5500	\$ 50.40
		Total	\$ 549.60
	9-1-1 Dispatch		
Modern Leasing	Copier lease 9/16-10/16/13	010-413-5400	\$ 98.57
		Total	\$ 98.57
		Grand Total	\$ 100,604.80
	Engineer		
Adams County Economic Develop.	Jaybird Rd proj/exceeded work scope	165-162-5415	\$ 25,000.00
Art's Welding	Welding frame #19	165-162-5340	\$ 50.00
ATC Associates, Inc.	Engineering design serv PW #1061	165-162-5408	\$ 1,683.63
Brown County Construction, Inc.	Local share Project C013Q/CO14Q	254-210-5788	\$ 244,984.71
Cintas	Clean uniform, towel & rug service	165-162-5420	\$ 172.32
CD Steam & Sand Blasting	Steam cleaning/power wash #17 & #19	165-162-5420	\$ 400.00
Evans Dozing	Excavation work/Engineer's office	165-161-5400	\$ 1,200.00
Evans Dozing	Excavation work/Engineer's office	165-162-5420	\$ 6,350.00
Frontier	Phone service 9/16/13	165-162-5450	\$ 293.78
Grooms, Joyce M.	Cleaning Engineer's office 9/27/13	165-161-5420	\$ 75.00
Glockner GM Super Store	Replaced ECM & program 275 CDT	165-162-5400	\$ 2,587.50
Glockner GM Super Store	Bulk LE140 & hydraulic oil	165-162-5340	\$ 3,148.30
Hanson Aggregates	Stone	165-162-5340	\$ 511.50
Hanson Aggregates	Stone	165-162-5340	\$ 68.26
Hudson Fuel Oil	Gasoline & diesel fuel	165-162-5340	\$ 1,888.40
James B. Harsha Co.	Wrench set, bolts, etc.	165-162-5340	\$ 689.40
Kelly C. McFarland Trucking, Inc.	Hauling stone from Valley to quarry	165-162-5420	\$ 4,668.65
Kleem, Inc.	Butterfly reflectors White/Gold	165-162-5340	\$ 1,918.00
Maysville Materials Co.	Hot mix	165-162-5340	\$ 1,767.64
Office Depot	Copier paper, post it notes, etc.	165-161-5300	\$ 120.52
Office Depot	Stapler, labels, laminating pouches	165-161-5300	\$ 81.51
Office Depot	Heavy duty stapler & staples	165-161-5300	\$ 46.37
Office Depot	Pilot V-5 pens	165-161-5300	\$ 15.55
O'Reilly Auto Parts	2 alternators (stock)	165-162-5340	\$ 523.98
Shupert Tire Service	Tire repair #8	165-162-5400	\$ 16.95
West Union Water & Sewage	Water/sewer - office & garage	165-162-5450	\$ 288.53
U.S. Bridge Corp.	PW#525 Slip repair/Waggoner Riffle	165-162-5409	\$ 5,678.31
U.S. Bridge Corp.	PW#525 Slip repair/Waggoner Riffle	244-436-5285	\$ 39,748.19
		Total	\$ 343,977.00

Job & Family Services

ABCEOI	Contract services/TANF Summer	180-156-5420	\$ 74,545.65
Adams County Sheriff	Contract services/Fraud	180-156-5420	\$ 2,616.20
Adams County Sheriff	Contract service/September	175-155-5465	\$ 25.40
Adams Rural Electric	Electric services 8/15-9/16	180-156-5450	\$ 1,732.77
American Electric Power	Electric / PRC	180-156-5530	\$ 100.62
Bloom, Billy	Contract service/September	331-339-5420	\$ 962.00
Community Action	Extension agreement/July-Sept.	180-156-5900	\$ 565.25
Cross Management	Contract services	180-156-5420	\$ 100.00
DeMint, Terry	Rent / PRC	180-156-5530	\$ 400.00
Frontier	Phone service 9/28-10/27/13	180-156-5450	\$ 196.33
Griffin Printing	Return address envelopes	180-156-5300	\$ 400.00
Justice, Regina	Meals 9/25/13	180-156-5500	\$ 14.33
Kendall, Shelley	Meals 9/25/13	180-156-5500	\$ 12.15
Mason County E. Corp	NET/PRS gas vouchers	180-156-5420	\$ 60.00
Mason County E. Corp	NET gas card	180-156-5420	\$ 200.00
Mason County E. Corp	NET/PRS gas vouchers	180-156-5420	\$ 240.00
McAdow, Heidi	Contract service/September	331-339-5420	\$ 962.00
Northwoods	TPOC training-Fowler, Purcell	180-156-5900	\$ 3,000.00
Northwoods	Annual renewal	180-156-5420	\$ 32,445.60
Office Depot	Office supplies	180-156-5300	\$ 156.48
PRC Diversion	Diversion payment	180-156-5530	\$ 546.00
The Counseling Center	Contract services/NET	180-156-5420	\$ 2,168.65
West Union Postmaster	Renewal/post office box	180-156-5900	\$ 78.00
West Union Water & Sewer	Water/sewer - 8/16-9/17/13	180-156-5450	\$ 221.73
	Total		\$ 121,749.16

*** Signifies "Then & Now" in excess of \$100.00

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea **Caraway, yea** **Worley, yea**

HOUSING CHOICE VOUCHER FAMILY SELF-SUFFICIENCY PROGRAM GRANT APPLICATION APPROVED: RESOLUTION 2013-481

It was moved by Paul Worley and seconded by Brian Baldrige to approve the Housing Choice Voucher Family Self-Sufficiency Program Grant application upon the request of Adams Metropolitan Housing Authority.

See Contract Journal 65, Page 3

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea **Caraway, yea** **Worley, yea**

Chamber of Commerce representative Bill Ryan met with the board to discuss the upcoming fly-in scheduled for October 12th at the Adams County Airport.

OPWC C013Q/C014Q DISBURSEMENT REQUEST CERTIFICATION APPROVED: RESOLUTION 2013-482

It was moved by Brian Baldrige and seconded by Stephen Lewis to approve the OPWC Disbursement request upon the recommendation of Engineer David Hook.

See Contract Journal 65, Page 4

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea **Caraway, yea** **Worley, yea**

**TRANSFERS, ADDITIONAL APPROPRIATIONS & ADVANCES APPROVED:
RESOLUTION 2013-483**

It was moved by Stephen Caraway and seconded by Brian Baldrige to approve the following transfers, additional appropriations, and advances:

Additional Appropriations
\$1,000.00 to 093-312-5420, Contract Services, HUD-Revolving Loan
\$4,000.00 to 193-316-5900, Other, Special Project

Supplemental Transfers
\$6,000.00 from 180-157-5160, PERS, to 180-156-5160, PERS, P.A.
\$5,000.00 from 180-156-5350, Equipment, to 180-156-5160, PERS, P.A.
\$18,000.00 from 180-157-5150, Salaries/Employees, to 180-156-5150, Salaries/Employees, P.A.
\$26,000.00 from 180-156-5900, Other, to 180-156-5150, Salaries/Employees, P.A.
\$27,000.00 from 175-155-5150, Salaries/Employees, to 175-155-5465, Purchase of Service, CSEA
\$5,000.00 from 175-155-5190, Insurance/Employee, to 175-155-5465, Purchase of Service, CSEA
\$1,436.29 from 334-298-5420, Contract Services, to 334-298-5900, Other, FCF/HMG/Part C

Advances
\$2,346.16 from 001-145-5901, Advances, County General, to 047-409-4901, Advances, JAG
\$246.10 from 001-145-5901, Advances, County General, to 047-409-4901, Advances, JAG

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

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9-1-1 Dispatch Director Donnie Swayne met with the board to discuss radios, health insurance for personnel, and the Town Hall meeting held in Batavia which addressed the consolidation of 9-1-1 departments.
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**EXECUTIVE SESSION APPROVED
RESOLUTION 2013-484**

It was moved by Paul Worley and seconded by Brian Baldrige to enter into executive session at 11:20 a.m. to discuss personnel with Assistant Prosecutor Dana Whalen.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

**RECONVENE APPROVED
RESOLUTION 2013-485**

It was moved by Brian Baldrige and seconded by Stephen Caraway to reconvene at 11:38 a.m.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

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Engineer David Hook, Deputy Engineer Lee Pertuset, and Mike Hughes met with the board to discuss the following: West Fork Road update, employee insurance, airport fly-in, OPWC Round 28 applications – one for the county engineer for paving and one for Adams County Regional Water, and the O.D.O.T.- Federal Highway Administration funding application for bridge replacement in 2019. The application process for the federal funding is extensive and takes five to six years for the program.
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**OPWC ROUND 28 APPLICATION COUNTY ROAD IMPROVEMENTS 2014 APPROVED:
RESOLUTION 2013-486**

It was moved by Brian Baldrige and seconded by Paul Worley to approve the Ohio Public Works Commission Round 28 application and certification upon the recommendation of Engineer David Hook.

**A RESOLUTION AUTHORIZING PARTICIPATION IN ACQUIRING FUNDS THROUGH
THE STATE ISSUE 1 PROGRAM AND THE LOCAL TRANSPORTATION IMPROVEMENT
PROGRAM**

WHEREAS, the Ohio Public Works Commission, an agency of the State of Ohio, is authorized to provide local subdivisions with up to \$120 million per year for infrastructure improvements; and

WHEREAS, a second program, the Local Transportation Improvement Program, will provide an additional \$55 to \$60 million per year for funding local infrastructure projects; and

WHEREAS, the Adams County Highway Department has developed an infrastructure inventory and five year plan; and

WHEREAS, said inventory and plan indicate certain projects in need of funding within our jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the Adams County Commissioners:

SECTION 1: That the Adams County Commissioners hereby endorses and supports the five-year improvement program for the Adams County Highway Department; and

SECTION 2: That Brian Baldrige, Chairman, is hereby authorized to apply for, and if awarded, to enter into agreement with the Ohio Public Works Commission to carry out an agreement to implement said programs, and Brian Baldrige, Chairman, is authorized to execute that agreement.

**PROJECT TITLE: COUNTY ROAD IMPROVEMENTS – 2014
DATE: OCTOBER 2, 2013**

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

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**O.D.O.T. ADA CR 100 4.03 BRIDGE REPLACEMENT PRELIMINARY LEGISLATION
AGREEMENT APPROVED:
RESOLUTION 2013-487**

It was moved by Stephen Caraway and seconded by Paul Worley to approve the Federal Highway Administrative Funding Ohio Department of Transportation ADA CR 100 4.03 Bridge Replacement Preliminary Legislation Agreement upon the recommendation of Engineer David Hook.
See Contract Journal 65, Page 5

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

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**TRAVEL APPROVED:
RESOLUTION 2013-488**

It was moved by Brian Baldrige and seconded by Paul Worley to approve the following travel:

Sue Fulton OJFSDA General Session Columbus, OH 10/11/13 \$142.48
There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

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Sheriff Kimmy Rogers and F.O.P. President Tom Wilson met with the board to discuss the employee health insurance renewal for 2014.

**EMPLOYEE PERSONNEL POLICY APPROVED:
RESOLUTION 2013-489**

It was moved by Paul Worley and seconded by Brian Baldrige to approve the new Personnel Policy for all employees of the Adams County Commissioners as presented by the County Risk Sharing Authority (CORSA). The newly adopted policy will be classified as a "working document" and may, at any time, be amended as deemed necessary by the Board of Commissioners. All employees of the board are required to read the policy by the November 1, 2013, effective date and submit certification as such. The policy will be made available to all elected officials and county boards that are currently under the CORSA insurance coverage for review. Elected officials and county boards have the option to be covered under this policy or may elect to implement their own policy.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

**WOOLPERT COUNTYWIDE DIGITAL ORTHOIMAGERY AGREEMENT APPROVED:
RESOLUTION 2013-490**

It was moved by Stephen Caraway and seconded by Paul Worley to approve the Woolpert service agreement for provision of the new countywide 1"=100' scale color digital orthoimagery with 0.5-foot pixel resolution upon the recommendation of GIS Director Angelena Newman.

See Contract Journal 65, Page 6

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

**MOVING OHIO CHANGE ORDER APPROVED:
RESOLUTION 2013-491**

It was moved by Brian Baldrige and seconded by Paul Worley to approve the Moving Ohio Change Order for 183 N. Main Street, Peebles, upon the recommendation of E.C.D. Director Holly Johnson.

See Contract Journal 65, Page 7

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

MOTION TO ADJOURN

It was moved by Brian Baldrige and seconded by Stephen Caraway to adjourn.
There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

**Board of Commissioners
Of
Adams County, Ohio**

Brian Baldrige, Chairman Stephen Caraway, Vice Chairman Paul Worley, Member

Diane Ward, Clerk

WORK SESSION – October 11, 2013

The Adams County Board of Commissioners met on October 11, 2013 to conduct a work session. The board met with the following individuals to discuss employee health insurance:

W.B. Green representative Linda Jackson, Dave Luby and Todd Grueser of United Health Care, and Mike Schaublin and Joan Herold of Aetna.

