

The Board of Adams County Commissioners met in regular session on November 13, 2013, with the following members present: Brian Baldrige, Stephen Caraway, and Paul Worley. Clerk Diane Ward was also present.

The meeting was opened with prayer and the pledge of allegiance led by JFS Director Sue Fulton.

It was moved by Brian Baldrige and seconded by Paul Worley to approve the minutes of the previous meeting.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

JFS Director Sue Fulton met with the board to discuss the following: resolution to pay a Senior Citizens NET transportation invoice per the contract agreement, employee health insurance questions, recoupment of fraud funding, HR retainer costs, and personnel posting in-house for a specialist and an additional fraud investigator per union agreement.

JFS/SENIOR CITIZENS NET TRANSPORTATION INVOICE PAYMENT APPROVED: RESOLUTION 2013-528

It was moved by Stephen Caraway and seconded by Paul Worley to approve the JFS/Senior Citizens NET transportation invoice which was submitted after the allotted time per the contract agreement upon the recommendation of JFS Director Sue Fulton.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: Baldrige, yea Caraway, yea Worley, yea

MOVING OHIO FORWARD BID OPENINGS

The Moving Ohio Forward Bid Opening was conducted at 10:00 a.m. Those present were as follows: E.C.D. representative Amanda Fraley, Steve Leonard of Leonard Excavating, and Carla Grooms of Supreme Asphalt.

The following bids were received: Leonard Excavating -\$8,700.00, Supreme Asphalt -\$3,800.00

The bids were released to the E.C.D. Department for review.

BILLS APPROVED: RESOLUTION 2013-529

It was moved by Paul Worley and seconded by Brian Baldrige to approve the bills.

Airport

Table with 4 columns: Vendor Name, Service Description, Item Number, and Amount. Includes Adams Rural Electric, Frontier, and Walmart.

Auditor

Table with 4 columns: Vendor Name, Service Description, Item Number, and Amount. Includes ADCO Printing, Digital Data Technologies, Greystone Systems, Inc., Manchester Signal, McGinnis & Associates, Inc., Rich & Gillis Attorneys At Law, Treasurer of State of Ohio, and Griffin Printing.

Griffin Printing	#10 Window envelopes	190-160-5300	\$ 144.00
		Total	\$ 9,422.70
<b>Building/Janitorial</b>			
American Electric Power	Electric service 9/26-10/26/13	001-123-5450	\$ 6,420.92
Anchor Termite & Pest Control	Pest control	001-123-5420	\$ 12.00
Cochrane Supply	Flush mount temp sensor	235-176-5300	\$ 83.91
DLZ Architecture, Inc.	Professional services/jail study	001-122-5720	\$ 3,062.50
Walmart	Battery, rope, paint, light bulbs	001-123-5300	\$ 21.08
		Total	\$ 9,600.41
<b>Clerk of Courts</b>			
Xerox	Copier base & print charges/Oct	001-118-5400	\$ 129.31
		Total	\$ 129.31
<b>Commissioners</b>			
CCAO	Registration/CCAO conference/Ward	001-100-5500	\$ 160.00
Voyager	Fuel/travel-D. Ward/CLCCA meeting	001-100-5500	\$ 45.97
		Total	\$ 205.97
<b>Common Pleas, Probate, Probation</b>			
Chaney, Beverly	Reim/penny stamps-jury envelopes	001-114-5300	\$ 8.00
Children's Center of Ohio	Placement/October 2013	055-322-5435	\$ 7,750.00
Cluxton Counseling	Mediation/counseling - October	185-168-5420	\$ 729.86
Cluxton Counseling	Mediation/counseling - October	007-367-5420	\$ 1,054.23
Community Fuels	Gasoline expenses/October 2013	060-437-5300	\$ 1,034.52
Community Fuels	Gasoline expenses/October 2013	060-437-5900	\$ 1,440.00
Community Fuels	Gasoline expenses/October 2013	185-168-5300	\$ 508.96
Griffin Printing	5000 envelopes	001-116-5300	\$ 220.00
Ohio Valley Career & Technical Ctr.	Food service/ODRC meeting	193-316-5900	\$ 160.00
Roy Tailor Uniform	Uniforms/Intense supervision officers	193-316-5900	\$ 328.35
Stevenson, Angel	Reim/shipping - Juvenile Time stamp	001-116-5900	\$ 32.57
Stone, Jack	Community Service supervisor	185-168-5420	\$ 288.00
The Dayton Power & Light Co.	Rent/Generation Center October	060-437-5420	\$ 910.00
Walmart	Paper towels, kleenex, sanitizer, etc.	185-168-5300	\$ 39.08
Walmart	Sleeping bags/Juvenile LEO program	185-168-5600	\$ 209.79
Walmart	Scrubs, kleenex, phone cards, shoes	060-437-5900	\$ 290.31
Walmart	Faded Glory jeans/3 pair	060-437-5300	\$ 29.88
		Total	\$ 15,033.55
<b>County Court</b>			
Jeter	Labels/2014	001-120-5300	\$ 90.68
Xerox	Copier meter base charge	001-120-5400	\$ 71.50
		Total	\$ 162.18
<b>Debt Retirement</b>			
Adams County Treasurer	Peebles Phase 2 sewer/interest	215-193-5904	\$ 4,075.02
Adams County Treasurer	Peebles Phase 2 sewer/principal	215-193-5906	\$ 3,196.00
		Total	\$ 7,271.02
<b>Dog &amp; Kennel</b>			
Community Fuels	Fuel/Dog Warden vehicle	040-147-5310	\$ 349.47
		Total	\$ 349.47
<b>Economic &amp; Community Development</b>			
Leonard Excavating, LLC ***	Demolition/N. Main - Peebles	105-186-5420	\$ 10,955.00
Little's Excavating of the Tri State	Home repair/Saylor Road	097-184-5430	\$ 1,280.00
Pinnacle Environmental	Asbestos testing/Stella, Main, etc.	105-186-5420	\$ 1,984.13
Supreme Asphalt	Demolition/Stella Avenue	105-186-5420	\$ 6,200.00
Supreme Asphalt	Demolition/2nd Street - Rome	105-186-5420	\$ 5,500.00
Supreme Asphalt	Demolition/Main Street - Rome	105-186-5420	\$ 3,000.00
Verizon Wireless	Cell phone service/Flood & Bldg.	001-130-5420	\$ 178.54
Voyager	Fuel/county van	001-130-5900	\$ 152.83
		Total	\$ 29,250.50
<b>EMS</b>			
Bound Tree Medical	Gloves, oxygen masks, etc.	010-170-5300	\$ 259.40
Hudson Fuel Oil	Fuel/Winchester squad	010-170-5310	\$ 266.68

Life Squad Runs	Volunteer squad run reimbursements	010-170-5455	\$ 3,147.50
Verizon Wireless	Squad modems	010-170-5420	\$ 70.47
Voyager	Fuel/squads	010-170-5310	\$ 1,139.97
	Total		\$ 4,884.02
<b>Prosecutor</b>			
Frontier	Phone service October	001-108-5450	\$ 391.43
Lexis Nexis	Online research	001-108-5420	\$ 272.00
Verizon Wireless	Cell phone - 9/24-10/23	001-108-5420	\$ 61.04
	Total		\$ 724.47
<b>Recorder</b>			
ACS	Contract services	001-126-5420	\$ 1,371.75
	Total		\$ 1,371.75
<b>Sewer</b>			
Adams Rural Electric	Electric service	260-199-5450	\$ 102.45
	Total		\$ 102.45
<b>Sheriff</b>			
Adams County Parts	Windshield cleaner, etc.	001-125-5400	\$ 94.19
B & C Communications	Repairs/MARCS radios	001-125-5400	\$ 481.00
B & C Communications ***	Batteries, cable, mics/MARCS	001-125-5400	\$ 1,237.75
Bob Malcom Chrysler Dodge	2 seals/car #3	001-125-5400	\$ 10.90
Deedy's Drycleaners	Dryclean uniforms	001-125-5420	\$ 101.25
Dill's Fire & Safety Equipment	Fire extinguisher inspection	001-125-5420	\$ 195.00
Dollar General	Bleach, Pine sol, dish detergent	001-125-5300	\$ 120.80
Gall's	Rain covers/hat - Dep. Phillips	001-125-5350	\$ 19.20
Gall's	Belt keepers, tie, Dep. Copas	001-125-5350	\$ 62.31
Harless, Anthony, DDS	X-rays & extractions/inmates	001-125-5670	\$ 602.00
O'Reilly Auto Parts	Filters, stabilizer, etc.	00-125-5400	\$ 59.65
Prather's IGA	Food/jail	001-125-5300	\$ 2,512.78
Shupert Tire Services	Tire change/cruisers	001-125-5400	\$ 49.00
Snyder Printing	Receipt books, stamps	001-125-5300	\$ 225.00
Treasurer of State Fund 83F	Teletype/November	001-125-5420	\$ 747.00
Voyager Fleet Systems	Fuel/cruisers	001-125-5300	\$ 6,149.75
	Total		\$ 12,667.58
<b>Title</b>			
Xerox Corporation	Copier agreement/October	015-169-5400	\$ 17.98
	Total		\$ 17.98
<b>Treasurer</b>			
Smartbill	Postage/1st half 2013 taxes	001-107-5300	\$ 6,000.00
	Total		\$ 6,000.00
<b>9-1-1 Dispatch</b>			
B & C Communications	Radio repairs	010-413-5400	\$ 147.00
Digital Data Technologies	Data maintenance	198-372-5420	\$ 300.00
Verizon Wireless	Cell phone service/Swayne	010-413-5420	\$ 41.40
Voyager	Fuel/9-1-1 vehicle	010-413-5300	\$ 166.31
	Total		\$ 654.71
	Grand Total		\$ 98,716.28
<b>Engineer</b>			
A.C. Glass	Mirror/#54	165-162-5340	\$ 20.00
Baxla Tractor Sales	Joy stick & mower deck	165-162-5340	\$ 959.80
Cintas	Clean uniform, towel & rug	165-162-5420	\$ 178.06
Community Fuels	Diesel fuel & unleaded gasoline	165-162-5340	\$ 2,978.66
Community Fuels	Fuel nozzle	165-162-5340	\$ 110.00
Grooms, Joyce M.	Cleaning Engineer's office 11/1/13	165-161-5420	\$ 75.00
Glockner GM Super Store	Spring, pins, connectors #17	165-162-5340	\$ 137.91
Hanson Aggregates	Concrete/Suck Run	165-163-5340	\$ 956.00
Hanson Aggregates	44.77 tons stone	165-162-5340	\$ 351.45
James B. Harsha Co.	Anchors, washers, & bolts	165-162-5340	\$ 24.00



Sheriff Kimmy Rogers met with the board to discuss the purchase of an automobile; funding for the vehicle will be made from the Sheriff's FOJ account. Sheriff Rogers also discussed the booking fee/commissary purchases for inmates.

**TRAVEL APPROVED:  
RESOLUTION 2013-531**

It was moved by Stephen Caraway and seconded by Brian Baldrige to approve the following travel:

Terry Himes OSACVSC Fall Conference 11/22-24/13 Dublin, OH \$272.40

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: Baldrige, yea Caraway, yea Worley, yea**

**TRANSFERS & ADDITIONAL APPROPRIATIONS APPROVED:  
RESOLUTION 2013-532**

It was moved by Brian Baldrige and seconded by Stephen Caraway to approve the following transfers and additional appropriations:

- Additional Appropriations*
- \$497,600.00 to 108-213-5420, Contract Services, RPIG-Peach Mtn. Waterline*
- \$10,000.00 to 108-218-5410, General Administration, RPIG-Peach Mtn. Waterline*
- \$100.00 to 255-200-5450, Utilities, Airport Fuel*
- \$3,000.00 to 045-151-5380, Expenses, Mandatory Drugs/Sheriff*
- \$1,000.00 to 060-437-5420, Contract Services, Probation Improvement Grant*
- \$2,000.00 to 060-437-5300, Supplies, Probation Improvement Grant*
- Supplemental Transfers*
- \$225.00 from 010-170-5500, Travel, to 010-170-5450, Utilities, Amb/EMS*
- \$2,000.00 from 010-170-5265, TRF Aud. Fees Gen, to 010-170-5266, TRF Aud. Fees RE, Amb/EMS*
- \$750.00 from 010-170-5265, TRF Aud. Fees Gen, to 010-170-5267, TRF Treasurer Fees, Amb/EMS*
- \$1,080.00 from 001-100-5460, Legal Counsel, to 001-100-5500, Travel, County General*
- \$103.89 from 001-124-5300, Supplies, to 001-124-5450, Utilities, County General*
- \$307.54 from 001-124-5420, Contract Services, to 001-124-5450, Utilities, County General*
- \$150.00 from 001-120-5300, Supplies, to 001-120-5450, Contract Utilities, County General*
- \$62,230.00 from 165-163-5420, Contract Services, to 165-163-5340, Bridge Materials, MVGT*
- \$2,000.00 from 001-104-5251, Delq Land Court Cost, to 001-104-5700, Advertising, County General*

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: Baldrige, yea Caraway, yea Worley, yea**

**9-1-1 EMPLOYEE HOWARD RESIGNATION ACCEPTED:  
RESOLUTION 2013-533**

It was moved by Brian Baldrige and seconded by Stephen Caraway to accept the resignation of 9-1-1 employee Olivia Howard effective October 30, 2013 upon the recommendation of 9-1-1 Director Donnie Swayne. Ms. Howard did a commendable job while serving for the county and the board extends best wishes to her and for future endeavors.

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: Baldrige, yea Caraway, yea Worley, yea**

CSB Director Jill Wright was present to submit the annual report and discussed board appointments and reappointments that are due in December.

Judge Brett Spencer and CSB Director Jill Wright met with the board to discuss a new security system for the Children's Home. The current system is not working due to cut wires and needs upgraded. Three children walked away and were gone for three days. A safe haven for the children is a priority. Juveniles who are court ordered to the home need to be monitored closely; Children's Services will be responsible for the monthly monitoring fee. Ms. Wright submitted the following quotes: E.L. Copeland - \$11,730.00 and Southern Ohio Security - \$9,875.00. The Children's Services Board is willing to pay for half of the initial installment and equipment. Ms. Wright requested funding from the commissioners for the other half. Infrastructure upgrades will also be needed to ensure equipment compatibility.

**OHIO DEPARTMENT OF REHABILITATION & CORRECTION SUBSIDY GRANT/  
 COMMUNITY BASED CORRECTIONS 408 NON-RESIDENTIAL MISDEMEANANT GRANT  
 APPROVED:  
 RESOLUTION 2013-534**

It was moved by Brian Baldrige and seconded by Stephen Caraway to approve the Ohio Department of Rehabilitation & Correction Subsidy Grant agreement for Community-Based Corrections Programs 408 Non-Residential Misdemeanant.

*See Contract Journal 65, Page 22*

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: Baldrige, yea**

**Caraway, yea**

**Worley, yea**

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The board held a health insurance funding meeting with elected officials and department heads to review the policy and the new health and wellness initiative for 2014. Those present were as follows: EMS Director Etta Sparks, Transportation/Facilities Director Sally Hayslip, 9-1-1 Director Donnie Swayne, Engineer representative Mike Hughes, Common Pleas Judge Brett Spencer, Court Bailiff Randy Riggs, Soil & Water Director Allan Cluxton, Adams County Library Fiscal Officer Glenda Jones and Director Harold Showalter, CSB Director Jill Wright, JSF Director Sue Fulton, Board of Health Director Judy Bennington, ACDD Director Scott Amen, Prosecutor David Kelley, Clerk of Courts Larry Heller, Board of Elections representative Stephanie Thompson, Auditor David Gifford, Treasurer Lisa Newman, Recorder Mark Tolle, and Sheriff Kimmy Rogers. The Cash Back Incentive requirements and tobacco surcharge were reviewed along with the current changes to the policy. Guidelines for the Cash Back program and the tobacco use employee affidavits will be submitted to each department at a later date. The board informed those present that they tried to be proactive by implementing these changes. The board requested that everyone encourage their employees to attend the employee informative meetings scheduled on the 19<sup>th</sup> and 20<sup>th</sup>. Flex Save adjustments can be made until November 30<sup>th</sup> and health insurance enrollment will be until December 31<sup>st</sup>.

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**MOTION TO ADJOURN**

It was moved by Stephen Caraway and seconded by Brian Baldrige to adjourn at 2:00 p.m. in order for the board to attend an O.S.U. Extension Tri-County meeting conducted at the Brown County Extension Office.

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: Baldrige, yea**

**Caraway, yea**

**Worley, yea**

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**Board of Commissioners**

Of

**Adams County, Ohio**

\_\_\_\_\_  
**Brian Baldrige, Chairman**

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**Stephen Caraway, Vice Chairman**

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**Diane Ward, Clerk**

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**Paul Worley, Member**