

The Board of Adams County Commissioners met in regular session on December 18, 2017 at the Government Center with the following members present: Brian Baldrige, Diane Ward and Ty Pell. The meeting was opened with prayer and the Pledge of Allegiance led by Commissioner Ward.

It was moved by Ty Pell and seconded by Brian Baldrige to approve the minutes.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA

WARD, YEA

PELL, YEA

.....
**BILLS APPROVED FOR PAYMENT:
 RESOLUTION NO. 2017-525**

It was moved by Diane Ward and seconded by Brian Baldrige to approve the following bills payment:

18-Dec-17

Auditor

Integrity Appraisal Services	New Const Contract 2017 TY	190-160-5420	\$810.00
Integrity Appraisal Services	MH Maint Agreement TY 2017	190-160-5420	\$2,250.00
Integrity Appraisal Services	MH Maint Agreement TY 2018	190-160-5420	\$1,800.00
Manatron	Support for MVP 2017	190-160-5420	\$6,400.00
Office Depot	Paper/Calendars/Toner/Cal Tape	190-160-5300	\$124.66
Office Depot	Paper/Calendars/Toner/Cal Tape	001-104-5300	\$121.77
Software Solutions	W2 Forms, Envelopes	001-104-5900	\$234.00
Software Solutions	1099 Forms	001-104-5900	\$210.00
Software Solutions	Shipping	001-104-5900	\$30.00
		TOTAL	\$11,980.43

Common Pleas

Cardmember Service	Donuts for Jurors	001-113-5900	\$24.00
Cardmember Service	Lunch for Jurors	001-113-5900	\$139.33
Cardmember Service	Donuts for Jurors	001-113-5900	\$14.00
Cardmember Service	Aware GPS Plugin Device	001-115-5420	\$79.96
Community Fuels	Gasoline Expense	060-437-5300	\$233.69
Community Fuels	Gasoline Expense	060-437-5300	\$424.49
Shelton, Sarah Elizabeth	Legal Services for S.T.O.P. Program	060-437-5420	\$2,275.00
The Children's Center of Ohio	Placement	055-166-5435	\$15,300.00
Treasurer of State ODRC	Unspent Funds Returned to Treasurer	060-437-5495	\$38,125.27
		TOTAL	\$56,615.74

Commissioners

Adams Co. Senior Citizens Council	Cont. Serv. - Sr Citizen Levy	199-376-5420	\$11,055.89
Adams Co. Senior Citizens Council	Cont. Serv. - Sr Citizen Levy	199-376-5420	\$1,055.88
Adams Rural Electric	Elec Serv - Airport	260-199-5450	\$180.82
Adams Rural Electric	Elec Serv - Airport	001-124-5450	\$118.53
Barry's Chevrolet Buick	Vehicle Maintenance	172-273-5390	\$340.79
Calvert, Brenda	Cash Back Insurance Incentive	383-394-5875	\$35.00
Kendall, Shelley	Cash Back Insurance Incentive	383-394-5875	\$20.00
Manairco	Beacon Lights	001-124-5400	\$300.00
Manairco	Beacon Lights, Shipping	001-124-5400	\$35.67
Setty, Rick	Cell Phone	001-123-5420	\$50.00
Tamco Capital Corp.	Phone Lease	001-102-5200	\$1,861.52
Voyager Fleet Systems	Fuel/Travel	001-100-5500	\$37.29
Voyager Fleet Systems	Fuel for Vehicles	001-123-5300	\$108.55
		TOTAL	\$15,199.94

County Court

Association of Municipal/County	Registration Fee for Ohio Jud Conf.	001-120-5500	\$350.00
Embassy Suites - Dublin	Lodging-Alan Foster-Winter Conf.	001-120-5500	\$387.00

Quill	2018 Stickers for Case Files	001-120-5300	\$43.16
		TOTAL	\$780.16
Dog & Kennel			
American Electric Power	Electric Service	040-147-5450	\$217.48
Lewis, Bill	Computer Maintenance	040-147-5900	\$45.00
Frontier	Phone & Internet Service	040-147-5450	\$93.17
		TOTAL	\$355.65
Economic Development			
4 Imprint	Fair Housing Material	090-281-5410	\$1,356.21
Adams County Commissioners	Reimb of Salaries	090-281-5410	\$4,764.32
Adams County Economic Dev.	Reimb for Petty Cash	001-101-5900	\$42.30
Adams County Engineer	Unused Local Match for Graces Run Repl	090-281-5450	\$60,500.00
OWDA	Loan Payment-Jan 2017 Acct #4981, 5956	201-440-5904	\$5,993.42
OWDA	Loan Payment-Jan 2017 Acct #4981, 5956	201-440-5906	\$38,458.69
Ryan, Deborah	Contracted Serv. For 2018 Safe Comm.	106-216-5420	\$736.52
Ryan, Deborah	Contracted Serv. For 2018 Safe Comm.	106-216-5420	\$976.64
Verizon Wireless	Cell Phone Service	001-101-5420	\$103.87
Village of Winchester	Unused Local Match-Win. Sidewalk	090-281-5440	\$350.00
Voyager	Fuel for County Vehicle	001-101-5500	\$129.91
Voyager	Fuel for County Vehicle	001-101-5900	\$13.61
		TOTAL	\$113,425.49
EMS			
Adams Co Board of Health	Immunizations	010-170-5420	\$100.00
Adams Co Board of Health	Immunizations	010-170-5420	\$140.00
Adams Co Board of Health	Immunizations	010-170-5420	\$60.00
Adams Co Board of Health	Immunizations	010-170-5420	\$40.00
Armstrong Medical Industries	Pediatric bags	010-170-5350	\$5,976.23
Bihl, Patrick	Volunteer reimbursement	010-170-5455	\$60.00
Bound Tree Medical LLC	EMS supplies	010-170-5300	\$151.98
Bound Tree Medical LLC	EMS supplies	010-170-5300	\$496.65
Bound Tree Medical LLC	EMS supplies	010-170-5300	\$479.90
Campbell, Marian Phyllis	Volunteer reimbursement	010-170-5455	\$30.00
Delille Oxygen Company	Oxygen	010-170-5300	\$16.00
Delille Oxygen Company	Oxygen	010-170-5300	\$24.00
Holcomb's Automotive	Brakes for support vehicle	010-170-5390	\$1,070.99
Jones, Janice	Volunteer reimbursement	010-170-5455	\$15.00
Lee, Kevin	Volunteer reimbursement	010-170-5455	\$187.50
Lyons, James	Volunteer reimbursement	010-170-5455	\$30.00
Miskell, Phil	Volunteer reimbursement	010-170-5455	\$150.00
Voyager Fleet Systems Inc.	Fleet fuel	010-170-5310	\$1,392.72
		TOTAL	\$10,420.97
Health Department			
SOMC	Reading of Chest X-ray	001-132-5420	\$10.89
Southern Ohio Medical Center	Chest X-ray DOB 10/13/95	001-132-5420	\$150.00
Treasurer State of Ohio	BCMIT Program 2017	001-134-5830	\$2,729.82
		TOTAL	\$2,890.71
Recorder			
Ricoh USA	Copier Overage	001-126-5300	\$6.88
		TOTAL	\$6.88
Sheriff			
Adams County Commissioners	Sewage for Work Release	001-125-5763	\$234.00
Adams Rural Electric	Electric at Airport	001-125-5763	\$324.27
Adams Rural Electric	Radio Tower Locust Grove	001-125-5258	\$33.21
Galls Incorporated	Uniform Allowance	001-125-5354	\$31.26
Office Depot	File Folders, Ink Cartridges	001-125-5300	\$155.27
OPC Cleaning Supplies	Paper Towels, Tissue, bleach, gloves etc	001-125-5758	\$85.00

Paradyn Technology	Monthly Maintenance Cont/Repairs Comp	001-125-5420	\$350.00
Prathers IGA	Food for Jail	001-125-5676	\$2,448.29
Prathers IGA	Food for WR	001-125-5759	\$543.17
Prevention Science Press	Teacher & Student Guides for Drug Prog.	034-252-5700	\$1,232.00
Treasurer of State (Fund 83F)	Drug & Alcohol Test on Defendants	001-125-5420	\$255.00
Treasurer of State Fund 5C2	Marc's Radios	001-125-5420	\$1,410.00
Voyager Fleet Systems	Fuel for Cruisers	001-125-5310	\$4,589.84

TOTAL \$11,691.31

Treasurer

Newman, Lisa	Travel	001-107-5500	\$68.88
Office Depot	Office Supplies	001-107-5300	\$662.29
Quill	Office Supplies	001-107-5300	\$752.92

TOTAL \$1,484.09

GRAND TOTAL \$224,851.37

***signifies certified "Then & Now" in excess of \$100.00

Engineer

Adams Rural Electric	Area Light Rental 11/30/17	165-162-5450	\$12.31
Bill Lewis Consulting	Technical Support Serv, Agree 3 mo. 12/15	165-162-5420	\$1,500.00
Cintas Corporation	Clean Uniform, Rug & Towel Serv. 12/13	165-162-5420	\$220.57
DGM Inc.	Local Share PID 104292 Bent, Graces, Watt	165-163-5800	\$11,877.32
Frontier	Phone & Internet 12/4/17	165-162-5450	\$73.36
Grooms, Joyce M.	Cleaning Co Garage 12/14/17	165-162-5420	\$250.00
Grooms, Joyce M.	Cleaning Services 12/7/17	165-161-5420	\$75.00
Grooms, Joyce M.	Cleaning Eng, Office 12/14/17	165-161-5420	\$75.00
Hanson Aggregates Inc.	72.14 Tons 304 Waggoner Riffle	165-162-5340	\$652.87
Hanson Aggregates Inc.	245.13 Tons Surge Rock Waggoner Riff	165-162-5340	\$3,517.62
Hanson Aggregates Inc.	49.46 Tons B Rip Waggoner Riffle	165-162-5340	\$1,172.20
James B Harsha Co.	Hyd Hoses, Ends, Adapter, Couplings etc	165-162-5340	\$272.99
James B Harsha Co.	Shovel & Rakes	165-162-5340	\$86.85
Kleem Inc.	3 Road Signs Portsmouth, Coon H & Unity	165-162-5340	\$120.87
Oil works LLC	Diesel Fuel & Gasoline	165-162-5340	\$2,558.36
OK Auto Parts	Extension Cords	165-162-5340	\$75.75
OK Auto Parts	Miniature Light Bulbs	165-162-5340	\$16.16
Town & Country-West Union	Outdoor Cord & Keys	165-162-5340	\$29.95
Tractor Supply Co.	8 6V Lanterns	165-162-5340	\$83.92
West Union Mower Service	Gas Mix & Coil	165-162-5340	\$81.50
Winter Equipment Co.	Cutting Edges, Bolt Plow Reference #6	165-162-5340	\$841.24
Winter Equipment Co.	10 Cutting Edges for Snow Plows	165-162-5340	\$1,573.52
Winter Equipment Co.	Blades	165-162-5340	\$62.38

TOTAL \$25,229.74

Job & Family Services

ABCEOI	JFS CCMEP TANF Youth 11/2017	180-156-5430	\$12,262.05
ABCEOI	JFS NET Transport 11/2017	180-156-5420	\$14,516.32
ABCEOI	JFSCCMEP TANF Admin 11/2017	180-156-5430	\$429.13
ABCEOI	JFS Title XX Transp 11/2017	180-157-5465	\$1,243.20
Adams County Job & Family Serv.	JFS CSEA Shared Cost Nov.	175-155-5905	\$10,725.23
Adams County Prosecutor	JFS Contract Serv. 10/2017	175-155-5465	\$12,482.87
Adams County Senior Citizens	JFS Title XX 11/2017	180-157-5465	\$112.00
Adams County Senior Citizens	JFS PRS Transportation 11/2017	180-156-5420	\$179.20
Adams County Common Pleas	JFS Contract Services 10/2017	175-155-5465	\$2,338.27
Adams County Juvenile Court	JFS Contract Services 10/2017	175-155-5465	\$9,508.11
Adams Rural Electric	PRC N. Electric Bill	180-156-5530	\$588.32
Adams Rural Electric	Electric Service 10/15-11/15	180-156-5450	\$1,417.23
American Electric Power	PRC R. Electric Bill	180-156-5530	\$116.00
Community Fuels & Lubricants	PRC Gas Vouchers 11/2017	180-156-5530	\$39.32
Community Fuels & Lubricants	PRC Gas Vouchers 11/2017	180-156-5530	\$10.68

Community Fuels & Lubricants	NET/PRC Gas Vouchers 11/2017	180-156-5420	\$2,039.95
Cross Management Consulting	Consulting Serv. 11/2017	180-156-5420	\$1,022.09
Cross Management Consulting	C. Services/Consulting Services	180-156-5420	\$107.95
FRS Transportation Inc.	Title XX 11/2017	180-157-5465	\$1,142.80
FRS Transportation Inc.	Title XX Transportation 11/2017	180-157-5465	\$484.00
FRS Transportation Inc.	CCMEP/TANF Transp 11/2017	180-156-5430	\$30.80
FRS Transportation Inc.	PRS Transportation 11/2017	180-156-5420	\$336.00
Mason County E. Corp	PRS Vouchers 11/2017	180-156-5530	\$239.63
Mason County E. Corp	Title XX Gas Vouchers 11/2017	180-157-5465	\$235.00
Mason County E. Corp	NET/PRS Gas Vouchers 11/2017	180-156-5420	\$150.31
Mason County E. Corp	NET/PRS Gas Vouchers 11/2017	180-156-5420	\$129.69
Mason County E. Corp	Gas Vouchers 11/2017	180-156-5420	\$140.00
Mason County E. Corp	PRC Gas Vouchers 11/2017	180-156-5530	\$100.00
Office Depot	Pop Up Notes	180-156-5300	\$2.28
Office Depot	Pop Up Notes	180-156-5300	\$23.58
Office Depot	Wallet HD Ltr	180-156-5300	\$34.99
Office Depot	Mop Cleaner	180-156-5730	\$45.57
Ohio CSEA Directors' Assn.	Clear Contract 12/2017	175-155-5900	\$26.72
Quill	Clnr w/ Bleach	180-156-5730	\$28.61
Quill	Keyboard Form/Dayminder	180-156-5300	\$103.98
Quill	Clnr w/ Bleach	180-156-5730	\$98.16
RPM Performance LLC	PRC P. Vehicle Repairs	180-156-5530	\$2,335.91
Select Portfolio Servicing Inc.	PRC M. Mortgage	180-156-5530	\$2,450.46
Verizon Wireless	Ipad Mobile Broadcast	180-156-5450	\$217.38
Verizon Wireless	SS Ipad & Cell Phone	180-157-5900	\$84.80
Verizon Wireless	Fraud	180-156-5450	\$63.53
		TOTAL	\$77,642.12

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA

WARD, YEA

PELL, YEA

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**TRANSFERS, ADDITIONAL APPROPRIATION OF FUNDS APPROVED:
RESOLUTION NO. 2017-526**

It was moved by Diane Ward and seconded by Brian Baldrige to approve the following transfers, return of advances and additional appropriation of funds:

ADDITIONAL APPROPRIATION:

- \$43.00 to 001-133-5850, Registration Vital Statistics, County General**
- \$1631.44 to 195-174-5190, Insurance, County General**
- \$40.00 to 195-174-5195, County General**
- \$30.00 to 260-199-5450, Contract Utilities, Sewer**
- \$1164.80 to 264-341-5150, Salaries, Sheriff Rotary COPS**
- \$16.90 to 264-341-5195, Medicare, Sheriff Rotary COPS**

SUPPLEMENTAL TRANSFERS:

- \$494.98 from 001-104-5190, Insurance to 001-104-5160, PERS, Co General**
- \$400.00 from 001-104-5420, Contract Services to 001-104-5300, Supplies, Co General**
- \$3500.00 from 001-125-5650, Ins Employees Jail to 001-125-5190, Ins Employees, Co General**
- \$1450.00 from 001-125-5650, Insurance Employee Jail to 001-125-5195, Medicare, Co General**
- \$16,000.00 from 001-125-5254, 911 Insurance Employees to 001-125-5250, 911 Salaries, Co General**
- \$10,000.00 from 001-125-5650, Ins Empl Jail, to 001-125-5600, Jail Salaries, Co General**
- \$1466.15 from 001-142-5800, BWC Holding Acct to 001-115-5170, Workers Comp, Co General**
- \$1940.87 from 001-142-5800, BWC Holding Acct to 001-116-5170, Workers Comp, Co General**
- \$646.96 from 001-142-5800, BWC Holding Acct to 001-117-5170, Workers Comp, Co General**
- \$2195.37 from 001-142-5800, BWC Holding Acct to 001-118-5170, Workers Comp, Co General**
- \$625.06 from 001-142-5800, BWC Holding Acct to 001-119-5170, Workers Comp, Co General**
- \$2076.06 from 001-142-5800, BWC Holding Acct to 001-120-5170, Workers Comp, Co General**
- \$1622.59 from 001-142-5800, BWC Holding Acct to 001-121-5170, Workers Comp, Co General**
- \$1118.73 from 001-142-5800, BWC Holding Acct to 001-123-5170, Workers Comp, Co General**
- \$13,125.14 from 001-142-5800, BWC Holding Acct to 001-125-5170, Workers Comp, Co General**
- \$5335.31 from 001-142-5800, BWC Holding Acct to 001-125-5252, Workers Comp, Co General**
- \$700.00 from 001-120-5980, Attorney Fees to 001-120-5155, Acting Co crt Judge, Co General**
- \$8000.00 from 001-121-5300, Supplies t 001-121-5420, Contract Serv, County General**

TRANSFERS, ADDL APPROPRIATIONS CONT.:

- \$200.00 from 001-121-5300, Supplies to 001-121-5150, PERS, Co General
- \$150.00 from 001-121-5300, Supplies to 001-121-5190, Emp Insurance, Co General
- \$5126.78 from 001-142-5800, BWC Holding Acct to 001-125-5620, Workers Comp, Co General
- \$1490.52 from 001-142-5800, BWC Hold Acct to 001-125-5752, Workers Comp, Co General
- \$1357.60 from 001-142-5800, BWC Holding Acct to 001-126-5170, Workers Comp, Co General
- \$585.99 from 001-142-5800, BWC Holding Acct to 001-135-5170, Workers Comp, Co General
- \$649.68 from 001-142-5800, BWC Holding Acct to 001-136-5170, Workers Comp, Co General
- \$703.81 from 001-142-5800, BWC Holding Acct to 001-137-5170, Workers Comp, Co General
- \$1065.44 from 001-142-5800, BWC Holding Acct to 001-139-5170, Workers Comp, Co General
- \$2557.08 from 001-142-5800, BWC Holding to 001-100-5170, Workers Comp, Co General
- \$1105.71 from 001-142-5800, BWC Holding to 001-101-5170, Workers Comp, Co General
- \$1634.42 from 001-142-5800, BWC Holding to 001-104-5170, Workers Comp, Co General
- \$48.43 from 001-142-5800, BWC Holding to 001-106-5170, Workers Comp, Co General
- \$1831.25 from 001-142-5800, BWC Holding to 001-107-5170, Workers Comp, Co General
- \$7989.96 from 001-142-5800, BWC Holding to 001-108-5170, Workers Comp, Co General
- \$15.13 from 001-142-5800, BWC Holding to 001-109-5170, Workers Comp, Co General
- \$21.19 from 001-142-5800, BWC Holding to 001-110-5170, Workers Comp, Co General
- \$3684.49 from 001-142-5800, BWC Holding to 001-113-5170, Workers Comp, Co General
- \$61.12 from 001-142-5800, BWC Holding to 001-114-5170, Workers Comp, Co General
- \$284.88 from 001-137-5900, Other expense to 001-136-5160, PERS, Co General
- \$29.56 from 001-137-5900, Other expense to 001-136-5195, Medicare, Co General
- \$100.00 from 001-126-5500, Travel & Exp to 001-126-5160, PERS, County General
- \$40.81 from 040-147-5900, Other Exp to 040-147-5170, Workers Comp, Dog and Kennel
- \$130.00 from 140-152-5150, Salaries, to 140-152-5170, Workers Comp, Law Enforcement
- \$1000.00 from 155-171-5300, Supplies, to 155-171-5195, Medicare, DD
- \$1400.00 from 175-155-5465, Purchase of Service to 175-155-5160, PERS, CSEA
- \$60.00 from 175-155-5465, Purchase of Service to 175-155-5195, Medicare, CSEA
- \$300.00 from 175-155-5465, Purchase of Service to 175-155-5190, Insurance, CSEA
- \$2455.86 from 180-156-5400, Contract Repair to 180-156-5160, PERS, Pub Assistance
- \$309.00 from 040-147-5610, Claims & Witness Fees to 040-147-5160, PERS, Dog and Kennel
- \$2280.00 from 040-147-5310, Supplies Fuel to 040-147-5190, Insurance Employees, Dog and Kennel
- \$9372.00 from 165-162-5190, Insurance Employees to 165-161-5170, Workers Comp, MVGT
- \$4403.00 from 165-162-5190, Insurance Employees to 165-162-5170, Workers Comp, MVGT
- \$2288.00 from 165-162-5190, Insurance Employees to 165-163-5170, Workers Comp, MVGT
- \$10.29 from 001-139-5300, Supplies to 001-139-5160, PERS, County General
- \$3044.43 from 191-329-5190, Ins Employees to 191-329-5150, Salaries, Employees, Spec Proj Co crt
- \$843.53 from 191-329-5190, Insurance Empl to 191-329-5160, PERS, Spec Proj Co crt
- \$40.00 from 001-114-5150, Salaries, to 001-114-5160, PERS, County General
- \$300.00 from 001-117-5500, Travel to 001-113-5300, Supplies, County General

RETURN OF ADVANCE:

- \$5000.00 from 028-277-5901, Advance IDEP to 001-109-4901, Return of Advance County General
- \$5000.00 from 029-279-5901, Advance STEP to 001-109-4901, Return of Advance, County General

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, NAY WARD, YEA PELL, YEA

EXECUTIVE SESSION PERSONNEL:
RESOLUTION NO. 2017-527

It was moved by Brian Baldrige and seconded by Diane Ward to enter into executive session at 9:07 a.m. with Attorney Jeff Stankunis, Isaac Wiles, via telephone conference call to discuss personnel in accordance with ORC 121.22 (G) (1). Further the board continued in executive session with Michael Darnall via telephone conference call to discuss personnel.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

President Baldrige reconvened the board from executive session at 9:24 a.m.

**ODA REVOLVING LOAN ADM AGREEMENT APPROVED:
RESOLUTION NO. 2017- 528**

It was moved by Diane Ward and seconded by Brian Baldrige to approve the Economic Development Revolving Loan Fund Administrative Agreement with Ohio Development Services Agency as recommended by ECD Director Holly Johnson.

See Contracts Journal 77, Page 7

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

Director Angela Richmond met with the board to discuss issues at job and family services including the 2018 blanket travel authorization for the department.

**ESTABLISHMENT OF NEW FUND-OPWC #559:
RESOLUTION NO. 2017- 529**

It was moved by Diane Ward and seconded by Ty Pell to establish the following new fund as requested by County Engineer David Hook:

OPWC #559

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

Director Mary Fannin and Deputy Director Stephanie Lewis discussed the 2018 election board budget and proposed savings due to collaboration between the election board and commissioners office. Further, future election board appointments will not be offered a family health insurance policy.

**EXECUTIVE SESSION PENDING LITIGATION:
RESOLUTION NO. 2017- 530**

It was moved by Ty Pell and seconded by Diane Ward to enter into executive session with Prosecuting Attorney David Kelley and Assistant Prosecuting Attorney Dana Whalen to discuss pending litigation at 11:13 a.m.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA WARD, YEA PELL, YEA

President Baldrige reconvened the board from executive session at 11:46 a.m.

The board reviewed the following legal issues with Prosecuting Attorney Kelley and Assistant Prosecuting Attorney Whalen:

- Veterans services commission lease for office space
- County Blanket travel approval for county departments and officials

County Engineer David Hook and Resource Manager Michael Hughes discussed the 2018 MVGT and tax map office budgets. Possibly utilizing present tax map personnel to provide IT assistance to county offices was discussed along with present GIS being funded through real estate transfer fees earmarked for that purpose. Also reviewed were requirements being placed on the county by the Public Employer Risk Reduction (PERRP) program. These issues will be discussed further.

ECD Director Holly Johnson updated the board regarding the following issues:

- Copy of West Union sewage regulations submitted
- Fair housing contract renewal with Southern Ohio Legal Services
- President Baldrige signed correspondence RE: BUSTR Class C classification Bi-Lo #21
- Commissioner Baldrige signed letter regarding OWDA audit
- 2018 departmental budget
- Request to establish a new fund



**FAIR HOUSING CONTRACT WITH OH ST LEGAL APPROVED:
RESOLUTION NO. 2017- 531**

It was moved by Brian Baldrige and seconded by Diane Ward to enter into a contract with Ohio State Legal Services Association (Southeastern Ohio Legal Services) for Fair Housing Services as presented by ECD Director Holly Johnson.

See Contracts Journal #77, Page 8

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA	WARD, YEA	PELL, YEA
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**ESTABLISHMENT OF NEW FUND - CHIP 2017 #099
RESOLUTION NO. 2017-532**

It was moved by Diane Ward and seconded by Brian Baldrige to establish the following new fund as requested by ECD Director Holly Johnson:

CHIP 2017 #099

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA	WARD, YEA	PELL, YEA
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William Conn filed a copy of the veterans service commission’s minutes along with correspondence requesting the county commissioners proceed with leasing office space on their behalf in the former Bentonville School building from Sprigg Township Trustees.

See Contracts Journal #77, page 9



Auditor David Gifford discussed personnel policies pertaining to health insurance deductions for an employee on non-paid status.



**EXECUTIVE SESSION PERSONNEL:
RESOLUTION NO. 2017- 533**

It was moved by Brian Baldrige and seconded by Diane Ward to enter into executive session with Attorney Jeff Stankunis, Isaac Wiles at 2:34 p.m. to discuss personnel.

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA	WARD, YEA	PELL, YEA
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President Baldrige reconvened the board from executive session at 2:42 p.m.



**AIRPORT CAPITAL IMPROVEMENT PLAN SUBMITTED:
RESOLUTION NO. 2017-534**

It was moved by Brian Baldrige and seconded by Ty Pell to submit the FY 2019-FY2028 Airport Capital Improvement Program (ACIP) plan to the Federal Airport Administration and Ohio Department of Transportation – Office of Aviation.

See Contracts Journal #77, Page 10

There was no further discussion and upon the call of the roll the vote resulted as follows:

VOTE: BALDRIDGE, YEA

WARD, YEA

PELL, YEA



MOTION TO ADJOURN:

It was moved by Brian Baldrige and seconded by Ty Pell to adjourn.



*Board of Commissioners
Of
Adams County, Ohio*

Brian Baldrige President

Teresa Diane Ward, Vice President

Ty R. Pell, Member

Linda Mendenhall, Clerk