

The Board of Adams County Commissioners met in regular session on July 16, 2018 at the Government Center with the following members present: Diane Ward, Ty Pell and Brian Baldrige. The meeting was opened with prayer and Pledge of Allegiance led by Pastor Terry Fite.

It was moved by Brian Baldrige and seconded by Diane Ward to approve the minutes. There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: BALDRIDGE, YEA**

**WARD, YEA**

**PELL, YEA**

.....  
**BILLS APPROVED FOR PAYMENT:  
 RESOLUTION NO. 2018-277**

It was moved by Diane Ward and seconded by Brian Baldrige to approve the bills.  
 16-Jul-18

| Auditor                               |   |              |             |
|---------------------------------------|---|--------------|-------------|
| Bill Lewis Computer Consulting        | Fix Problems with VPN Access                  | 001-104-5420 | \$45.00     |
| Comdoc Inc.                           | Base Rate 7/1/18-7/31/18 Overage              | 190-160-5420 | \$19.78     |
| Gifford, David                        | Travel 2nd Qtr 2018                           | 190-160-5500 | \$425.68    |
| Office Depot                          | Paper/Folders/Keyboard                        | 190-160-5300 | \$50.75     |
| Office Depot                          | Paper/Folders/Keyboard                        | 001-104-5300 | \$70.69     |
|                                       |   | TOTAL        | \$611.90    |
| Commissioners                         |   |              |             |
| Adams Rural Electric                  | Elec Service - Airport Sewer                  | 260-199-5450 | \$142.51    |
| Adams Rural Electric                  | Elec Service - Airport                        | 001-124-5450 | \$259.22    |
| American Electric Power               | Elec Service - Comm, Records, etc             | 001-123-5450 | \$6,643.76  |
| Bryant's Locksmith LLC                | Remove Broken Key                             | 001-123-5420 | \$60.00     |
| Clermont Sun Publishing               | Advertising Notices - Cox Road                | 001-100-5700 | \$90.00     |
| Frontier                              | Phone, Internet Svc                           | 001-102-5200 | \$147.83    |
| Frontier                              | Phone, Internet Svc                           | 001-123-5450 | \$627.17    |
| Office of the Public Defender         | Indigent Defense Svc.                         | 001-129-5420 | \$22,810.00 |
| Tamco Capital Corporation             | Phone System Lease Agreement                  | 001-102-5200 | \$1,861.52  |
|                                       |   | TOTAL        | \$32,642.01 |
| Common Pleas                          |   |              |             |
| Brown County Esc.                     | Res 8 Probation Officers/Dream...             | 185-168-5500 | \$96.00     |
| Intrinsic Interventions Inc.          | Drug Test                                     | 061-302-5300 | \$575.25    |
| Residence Inn Columbus Easton         | Hotel & Valet Parking for Callie Welch        | 185-168-5900 | \$465.00    |
|                                       |   | TOTAL        | \$1,136.25  |
| Economic Development                  |   |              |             |
| Cornerstone Remodeling & Construction | Contracted Services - 614 Horner Chap         | 095-390-5410 | \$1,890.00  |
| Ryan, Deborah                         | Contracted Services for 2018 Safe Communities | 106-216-5420 | \$540.50    |
|                                       |   | TOTAL        | \$2,430.50  |
| EMS                                   |   |              |             |
| Sapp, Rodney L.                       | Repair/Weld EMS Golf Cart                     | 010-170-5390 | \$150.00    |
|                                       |   | TOTAL        | \$150.00    |
| GIS                                   |   |              |             |
| Paradyn Technology LLC                | Server Maintenance June 2018                  | 001-135-5420 | \$175.00    |
|                                       |   | TOTAL        | \$175.00    |
| Prosecutor                            |   |              |             |
| GE Capital Info                       | Copier/Overage                                | 001-108-5420 | \$438.70    |
|                                       |   | TOTAL        | \$438.70    |

Sheriff

|                               |                                     |              |            |
|-------------------------------|-------------------------------------|--------------|------------|
| Adams County Board of Health  | Health Service Agreement June 18    | 001-125-5660 | \$2,250.00 |
| Adams County Board of Health  | Supplemental to Health Agreement    | 001-125-5660 | \$250.00   |
| Adams Rural Electric          | Electric Bill Work Release June 18  | 001-125-5763 | \$414.52   |
| Adams Rural Electric          | Radio Tower Locust Grove June 18    | 001-125-5258 | \$32.98    |
| Agilis Systems LLC            | GPS Tracking Service Feb-July 18    | 001-125-5420 | \$719.64   |
| Barry's Chevrolet Buick Inc   | Alignment for Cruisers              | 001-125-5400 | \$59.95    |
| Black, Jeffrey L.             | Repairs on Cruisers                 | 001-125-5400 | \$300.00   |
| Corrections Comm of South...  | Housing Inmates                     | 001-125-5660 | \$2,470.00 |
| OPC Cleaning Supplies         | Bleach for WR                       | 001-125-5758 | \$12.00    |
| OPC Cleaning Supplies         | Bathroom Tissue, Paper Towels, etc. | 001-125-5675 | \$473.81   |
| Prather's IGA                 | Food for Jail June 18               | 001-125-5676 | \$1,175.57 |
| Prather's IGA                 | Food for Work Release June 18       | 001-125-5759 | \$209.44   |
| Stephen Campbell & Associates | Set Recorder for New Recorder       | 198-372-5420 | \$525.00   |
| Sysco Food Services           | Food for Jail                       | 001-125-5676 | \$611.52   |
| Sysco Food Services           | Food for Work Release               | 001-125-5759 | \$124.87   |
| Voyager Fleet Systems Inc.    | Fuel for Cruisers June 18           | 001-125-5310 | \$5,909.00 |
| West Union Sav-a-Lot          | Food for Work Release               | 001-125-5759 | \$62.07    |
| West Union Sav-a-Lot          | Food for Jail                       | 001-125-5676 | \$277.84   |

TOTAL \$15,878.21

Treasurer

|              |                        |              |         |
|--------------|------------------------|--------------|---------|
| Office Depot | Counterfeit Pens, Pens | 001-107-5300 | \$63.38 |
| Office Depot | Name Plate, Pens, etc. | 001-107-5300 | \$63.38 |
| Office Depot | Name Plate, Pens, etc. | 001-107-5300 | \$29.99 |

TOTAL \$156.75

GRAND TOTAL \$53,619.32

Engineer's Office

|                                |  |              |             |
|--------------------------------|--|--------------|-------------|
| Bill Lewis Computer Consulting | Avast Cloudcare Mo Fee July/Sept 18      | 165-162-5900 | \$22.50     |
| Brown County Asphalt Inc.      | Various Paving Sites Tulip, W Fork, Nich | 165-162-5410 | \$15,804.80 |
| Bryant's Locksmith LLC         | Changing Locks & Keys 25 Willow Dr       | 165-162-5420 | \$104.00    |
| First Stop Inc.                | 16 Bags of Ice                           | 165-162-5340 | \$36.64     |
| Frontier                       | Telephone Svc 9375442533 Grg             | 165-162-5450 | \$72.94     |
| Grooms, Joyce M.               | Cleaning Eng Office 7/5/18               | 165-161-5420 | \$75.00     |
| Huntley Auto Parts             | Battery Cable Lug, Relay Hose etc.       | 165-162-5340 | \$571.41    |
| James B Harsha Co.             | Chains, Hooks, Nuts, Bolts               | 165-162-5340 | \$218.15    |
| Oil Works LLC                  | Unleaded Gasoline & Diesel Fuel          | 165-162-5340 | \$2,296.60  |
| Shuperts Tire Service          | Tire Repair #62                          | 165-162-5400 | \$55.00     |
| West union Mower Service       | Starter Generator Koehler                | 165-162-5340 | \$380.00    |

TOTAL \$19,637.04

Job & Family

|                                  |                                      |              |             |
|----------------------------------|--------------------------------------|--------------|-------------|
| ABCEOI                           | FCF/Early Intervention Outreach 6/18 | 337-300-5420 | \$2,055.11  |
| ABCEOI                           | Home Delivered Meals 6/2018          | 180-157-5465 | \$4,268.80  |
| ABCEOI                           | Summer Rec 6/2018                    | 180-156-5420 | \$21,074.82 |
| Adams County Commissioners       | MOU-Maint Repair Worker Apr-June     | 180-156-5420 | \$737.81    |
| Adams County Juvenile Court      | Contract Services April 18-71618     | 175-155-5465 | \$3,659.46  |
| Adams County Juvenile Court      | Contract Services May 18-71618       | 175-155-5465 | \$72.87     |
| American Electric Power          | PRC A W Electric                     | 180-156-5530 | \$61.80     |
| American Electric Power          | PRC R O Electric Reconnect           | 180-156-5530 | \$656.28    |
| Community Fuels & Lubricants     | PRC Gas Vouchers                     | 180-156-5530 | \$23.01     |
| Community Fuels & Lubricants     | NET/PRS Gas Vouchers                 | 180-156-5420 | \$1,625.00  |
| Community Fuels & Lubricants     | PRC Gas Vouchers                     | 180-156-5530 | \$176.99    |
| Cross Management Consulting Inc. | Consulting 6/2018                    | 180-156-5420 | \$100.00    |
| Daniel's HVAC                    | Repair & Maintenance Agency HVAC     | 180-156-5730 | \$2,341.00  |
| Donnellon McCarthy Enterprises   | Copier Maintenance & Repairs         | 180-156-5400 | \$56.98     |
| Frontier                         | Phone Service                        | 180-156-5450 | \$64.14     |
| Mason Co E Corp                  | NET/PRS Gas Vouchers                 | 180-156-5420 | \$320.00    |
| Mason Co E Corp                  | PRC Gas Vouchers                     | 180-156-5530 | \$100.00    |
| Max Sells Real Estate            | PRC A W Rent                         | 180-156-5530 | \$642.00    |
| The Consulting Center            | NET Transp 5/2018                    | 180-156-5420 | \$3,053.70  |
| Charter Communications Holdings  | Phone Service/WIFI                   | 180-156-5450 | \$69.68     |
| Verizon Wireless                 | iPad Mobile Broadband/Cell Phone     | 180-157-5900 | \$79.58     |

|                  |                                  |              |                    |
|------------------|----------------------------------|--------------|--------------------|
| Verizon Wireless | iPad Cases                       | 180-156-5350 | \$399.96           |
| Verizon Wireless | Fraud 937-892-0634               | 180-156-5450 | \$45.16            |
| Verizon Wireless | iPad Mobile Broadband            | 180-156-5450 | \$227.13           |
| Walmart          | Back to School Supplies/Clothing | 180-156-5530 | \$170,000.00       |
|                  |                                  |              | TOTAL \$211,911.28 |
|                  |                                  |              | \$42,428.98        |

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: BALDRIDGE, YEA                                  WARD, YEA                                  PELL, YEA**

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**TRANSFERS, ADDITIONAL APPROPRIATION OF FUNDS APPROVED:  
RESOLUTION NO. 2018-278**

It was moved by Ty Pell and seconded by Diane Ward to approve the following additional appropriations, supplemental transfers and cash transfers of funds

**Additional Appropriations:**

- \$3420.66 to 001-143-5902, Transfers, County General
- \$2000.00 to 001-125-5257, 911 contract services, County General
- \$3000.00 to 001-125-5810, Salaries, Manchester PD County General
- \$500.00 to 001-125-5815, PERS, Manchester PD County General
- \$100.00 to 001-125-5820, Medicare, Manchester PD County General
- \$600.00 to 001-125-5825, Unemployment, Manchester PD County General
- \$755.70 to 001-125-5835, Other, Manchester PD County General
- \$2500.00 to 028-277-5150, Salaries, Impaired Drv Enforcement
- \$5214.89 to 227-238-5906, Principal, CH Security Debt Retirement
- \$383,562.50 to 557-295-5420, Contract Service PID 96773, Old 32 Bridge RLCM

**Supplemental Transfers:**

\$927.15 from 227-238-5904, Interest, to 227-238-5906, Principal, CH Security Debt Retirement

**Cash Transfer:**

\$3420.66 from 001-143-5902, Transfers, County General to 227-238-4902, Transfers in, CH Sec Debt

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: WARD, YEA                                  PELL, YEA                                  BALDRIDGE, YEA**

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**TRAVEL REQUEST APPROVED:  
RESOLUTION NO. 2018-279**

It was moved by Brian Baldrige and seconded by Diane Ward to approve the following travel request:

|                 |                     |              |            |          |
|-----------------|---------------------|--------------|------------|----------|
| Angelena Newman | 2018 GIS Conference | Columbus, OH | 9/23-26/18 | \$991.00 |
|-----------------|---------------------|--------------|------------|----------|

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: BALDRIDGE, YEA                                  WARD, YEA                                  PELL, YEA**

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**COOPER EXCAVATING CONTRACT SIGNED FOR ENGINEER:**

A contract with Cooper's Excavating, LLC for the 2018 Adams County Design Build Bridge Replacement ADA-CR100-4.035 (PID 96773) Project was signed as presented by Deputy Engineer Adams Carroll in accordance with Resolution No. 2018-222.

*See Contracts Journal #79, Page 15*

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ECD Director Holly Johnson updated the commissioners regarding the following projects:

- Possible expansion of proposed Ohio University study to include additional economic development issues along with travel and tourism
- Upcoming Utility Pipeline, Ltd. meeting
- Aviation fuel UST removal



JFS Director Angela Richmond discussed the following issues with the board:

- DLZ Engineering update
- Limited English Proficiency Plan 2018-2020
- Subgrant amendment with Adams Brown Counties Economic Opportunities, Inc. for additional \$50,000.00 (Greene County JFS transferred funds) for Comprehensive Case Management and Employment Program (CCMEP)
- APPRISS, Inc. Participation agreement regarding usage of location services for incarcerated parents



**JFS LIMITED ENGLISH PROFICIENCY PLAN APPROVED:  
RESOLUTION NO. 2018-280**

It was moved by Ty Pell and seconded by Brian Baldrige to approve the Adams County Department of Job and Family Services Limited English Proficiency Plan 2018-2020 as presented by Director Angela Richmond.

*See Contract Journal #79, Page 16*

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: BALDRIDGE, YEA                              WARD, YEA                              PELL, YEA**



**JFS ABCEOI CCMEP SUBGRANT AGREEMENT APPROVED:  
RESOLUTION NO. 2018-2018-281**

It was moved by Diane Ward and seconded by Ty Pell to enter into a subgrant amendment between Adams County Board of Commissioners through Adams County Department of Job and Family Services and Adams Brown Counties Economic Opportunities, Inc. for the Comprehensive Case Management and Employment Program (CCMEP) as recommended by Director Angela Richmond.

*See Contract Journal #79, Page 17*

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: BALDRIDGE, YEA                              WARD, YEA                              PELL, YEA**



**JFS ABCEOI CCMEP SUBGRANT AGREEMENT APPROVED:  
RESOLUTION NO. 2018-2018-282**

It was moved by Brian Baldrige and seconded by Diane Ward to enter into a participation agreement with the County Commissioners Association of Ohio Service Corporation (CCAOSC) for APPRISS, Inc. (CSEA) regarding usage of location services for incarcerated parents as recommended by Director Angela Richmond.

*See Contract Journal #79, Page 18*

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: BALDRIDGE, YEA                              WARD, YEA                              PELL, YEA**



**JFS ABCEOI CCMEP SUBGRANT AGREEMENT APPROVED:  
RESOLUTION NO. 2018-2018-283**

It was moved by Diane Ward and seconded by Brian Baldrige to sign the APPRIS Data Agreement to be used for location services for incarcerated parents as recommended by Director Angela Richmond.

*See Contract Journal #79, Page 19*

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: BALDRIDGE, YEA                                  WARD, YEA                                  PELL, YEA**

**TAX LEVY CERTIFICATE OF ESTIMATED REVENUE/AUDITOR TO PREPARE:  
RESOLUTION NO. 2018-284**

Diane Ward moved the adoption of the following Resolution:

Whereas, the Adams County Board of Commissioners finds that it is necessary to seek a **renewal** levy for the purpose of **continued operation of Adams County Children Services and Wilson Children’s Home** at a rate not exceeding **.70 mills** for each one hundred dollar of valuation, which amounts to **seven cents (.07)** for each one hundred dollars of valuation for a **renewal** of an existing tax of **seven tenths (.70)** for a period of **five (5) years** commencing in the tax year, **2019**, first due in calendar year **2020**; and

Whereas, the question of levying the renewal tax will be submitted to the electors of Adams County at the General Election to be held at the usual voting places within Adams County on the **6th day of November 2018**;

Therefore, Be It Resolved that the Adams County Board of Commissioners as the taxing authority of the Adams County Children Service Board is requesting the Adams County Auditor to prepare a Certificate of Estimated Property Tax for current tax valuation of the subdivision and the amount of revenue that would be produced by **seven tenths (.70) mills** for the purpose of **continued operation of Adams County Children Services and Wilson Children’s Home** pursuant to **Section 5705.24** of the Ohio Revised Code. The levy type is a **Renewal**.

Ty Pell seconded the motion, and after discussion, a roll call vote was taken and the results were as follows:

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: BALDRIDGE, YEA                                  WARD, YEA                                  PELL, YEA**

Auditor David Gifford filed the Certificate of Estimated Revenue for the proposed .70 mills renewal tax levy for Adams County Childrens Services and Wilson’s Childrens Home. Also Mr. Gifford discussed the planned pay off the Court House Security Debt account.

**COX ROAD FINAL VIEWING HELD RE: EXTENSION:**

The board along with County Engineer David Hook and Tiffin Township Trustee Richard Dryden held the final viewing of Cox Road, T-1086 which has been petitioned to be extended an additional 400 feet by Samantha Whitting and others. Mr. Hook informed the board via conference call that Ohio Department of Transportation had made an administrative adjustment to Tiffin Township Road records which had increased the length of Cox Road by approximately 400 feet and that the township is being compensated for the additional road footage. No other testimony was received and the hearing concluded.

**CHILDRENS SERVICE RENEWAL TAX LEVY APPROVED:  
RESOLUTION NO. 2018-285**

Mr. Baldrige moved the adoption of the following Resolution:

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Adams County, Ohio; therefore, be it

RESOLVED, By the Board of County Commissioners of Adams County, Ohio, two-thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten-mill limitation for the benefit of Adams County, Ohio for the purpose of maintaining and current operating expenses of the Adams County Children Services and Wilson Children’s Home in accordance with Section 5705.24 of the Ohio Revised Code at a rate not exceeding seven tenths (.70) mills for each one dollar of valuation, which amounts to seven (\$.07) cents for each one hundred dollars of valuation, for a renewal of an existing tax of .70 mills for a period of five (5) years commencing in tax year 2019 and first due in calendar year 2020.

NOW, THEREFORE BE IT RESOLVED, That the question of levying a renewal tax be submitted to the electors of said Adams County at the General Election to be held at the usual voting places within said Adams County on the 6<sup>th</sup> of November 2018; and be it further

RESOLVED, that said levy be placed upon the tax list of the current year after the February settlement next succeeding the election, if a majority of the electors voting thereon vote in favor thereof; and be it further

RESOLVED, That the Clerk of this Board of County Commissioners be and is hereby directed to certify a copy of this Resolution to the Board of Elections, Adams, County, Ohio, ninety days prior to the election upon which it will be voted and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Mr. Pell seconded the motion and the roll being called upon its adoption the vote resulted as follows:

- /s/ Mrs. Diane Ward, yea
- /s/ Mr. Ty Pell, yea
- /s/ Mr. Brian Baldrige, yea

Adopted this 16<sup>th</sup> day of July 2018

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Assistant Prosecuting Attorney Dana Whalen discussed the following legal issues with the commissioners:

- Petition regarding extending the length of Cox Road
- Sandy Springs Roadside Park-waiting on appraisal
- Jail inmate mental health services agreement with Shawnee Family Health Center
- Corsa insurance charges for Childrens Services buildings and vehicles
- ABCEOI-DP&L training contract/status update
- Status of removal of underground storage tanks for aviation fuel at airport
- Update on FAA inquiries

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Sammie Purtee met with the board to request permission to organize a Hoxworth Blood Drive on the Court House Square tentatively in January 2019. The board approved this request.  
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**COX ROAD PUBLIC HEARING, MOTION TO CORRECT RECORD:  
RESOLUTION NO. 2018-286**

At 1:00 p.m. a public hearing was held concerning the proposed extending the length of Cox Road, T-1086, Tiffin Township. County Engineer David Hook informed the commissioners that the 2009 road inventory filed by ODOT had changed the length of Cox Road from 0.17 miles to 0.257 miles from the original 1982 road inventory. This changed Tiffin Township’s funding allotment for the additional footage.

It was moved by Diane Ward and seconded by Brian Baldrige to correct the record to state Cox Road, T-1086 has been extended from 0.17 miles to 0.257 miles as petitioned and to further note that per ODOT’s records Tiffin Township is presently being compensated for said road footage.

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: BALDRIDGE, YEA                                      WARD, YEA                                      PELL, YEA**

County Engineer Hook also discussed the upcoming PACT meeting which will include discussions of DP&L facilities ecological monitoring.

**INDIGENT LEGAL SERVICES/CHILD SUPPORT APPROVED:  
RESOLUTION NO. 2018-287**

It was moved by Brian Baldrige and seconded by Ty Pell to enter into an agreement with Sarah E. Shelton to provide indigent legal representation for child support contempt cases as presented by Court Administrator Greg Stauffer.

*See Contract Journal #79, Page 20*

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: BALDRIDGE, YEA                                      WARD, YEA                                      PELL, YEA**

Also Mr. Stauffer discussed the feasibility of a comprehensive service contract for the county’s IT maintenance services.

Jason Bassett, Freedom Linx LLC, filed an updated service agreement proposal for the county’s general IT, data network and phone system support. The agreement will be forwarded to the prosecutor’s office for their review.

**MOTION TO ADJOURN:**

It was moved by Brian Baldrige and seconded by Diane Ward to adjourn.

**WORK SESSION HELD:**

On Tuesday, July 17, 2018 the Adams County Board of Commissioners held a work session in the Government Center at 3:00 p.m. with the following members present: Diane Ward, Ty Pell and Brian Baldrige.

The purpose of the meeting was to discuss the possible extension of natural gas service by Utility Pipeline, Ltd. in the county. Those present for the meeting were Utility Pipeline, Ltd. representatives Vanessa Hamilton, VP Business Development, Kirk Seiling, Development Manager, Jimmy Federich, Sale Manager, Bob Yoder, Business Manager, Bob Seeling, Operations Manager; ECD Director Holly Johnson and Administrative Assistant Amanda Fraley; County Engineer David Hook; Teresa Lewis, Field Representative for Congressman Brad Wenstrup; via conference call Nan Cahall, Senator Rob Portman’s office, Aleah Brown and Jonathan McCracken, Senator Sherrod Brown’s office; Troy Dotson, John Robinson III, and Larry Anderson. Discussion included review of the area to be included along with the businesses, schools and potential economic impact of the proposed gas line extension. It was stated the project could possibly start in Spring 2019.



*Board of Commissioners*

*Of*

*Adams County, Ohio*

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*Teresa Diane Ward, President*

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*Ty Pell, Vice President*

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*Brian Baldrige, Member*

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*Linda Mendenhall, Clerk*