

The Board of Adams County Commissioners met in regular session on November 9, 2015, with the following members present: Brian Baldrige, Stephen Caraway, and Paul Worley. Clerk Becky Brodt was also present.

The meeting was opened with prayer and the pledge of allegiance led by Paul Worley. It was moved by Brian Baldrige and seconded by Stephen Caraway to approve the minutes of the previous regular meeting.

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: Baldrige, yea**

**Caraway, yea**

**Worley, yea**

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**BILLS APPROVED:  
 RESOLUTION 2015- 437**

It was moved by Stephen Caraway and seconded by Paul Worley to approve the following bills:

**9-Nov-15**

**Airport**

Adams County Commissioners	Sewer fees	001-124-5450	\$	40.00
Adams County Reg. Water Dist.	Water bill 9/02-10/02/15	001-124-5450	\$	22.00
	Total		\$	62.00

**Auditor**

Cintas	Publishing of local government allocations	001-104-5700	\$	117.00
Digital Data Technologies Inc.	Webhosting agreement	190-160-5420	\$	1,000.00
Greystone	Lease Agreement on HP Server	190-160-5420	\$	877.00
Hasco Tag Company	2016-Dog and kennel tag	001-104-5900	\$	147.49
Manchester Signal	Publishing of local government allocations	001-104-5700	\$	124.20
Office Depot	Toner cartridges	190-160-5300	\$	323.99
Treasurer of State of Ohio	State audit expenses 2014	001-111-5780	\$	1,271.00
	Total		\$	3,860.68

**Board of Elections**

Cardmember Services	Handicap paint for polling	001-121-5300	\$	55.48
	Total		\$	55.48

**Building and Grounds**

American Electric Power	Electric bill 9/25-10-26/15	001-123-5450	\$	2,973.10
Anchor Termite and Pest Control	Pest Control	001-123-5420	\$	12.00
Cardmember Services	Saw blades TSP	001-123-5300	\$	39.95
Cardmember Services	Supplies	001-123-5300	\$	109.13
Cardmember Services	Biohazard container etc.	001-123-5300	\$	8.91
McNeilan Trash Removal	Trash removal courthouse	001-123-5420	\$	100.00
Mid-American Energy Company	Electric bill	001-123-5450	\$	3,541.16
Office Depot	Ink-printer	001-123-5300	\$	215.53
OPC Cleaning Supplies	Antibacterial skin cleanser etc.	001-123-5300	\$	78.35
West Union Water and Sewer	Water and sewer service	001-123-5450	\$	1,937.22
	Total		\$	9,015.35

**Commissioners**

Adams County Florist	Ribbons for Courthouse (Auditor Newman)	001-100-5900	\$	15.00
County Commissioner Assn. OH	CCAO/CLLCA Winter Conf. reg. Ward	001-100-5500	\$	50.00
Office Depot	Folders and wall calendar	001-100-5300	\$	62.98
	Total		\$	127.98

**Common Pleas**

Community Fuels and Lubricants	Gasoline expense	001-115-5300	\$	441.16
Community Fuels and Lubricants	Gasoline expense	060-437-5300	\$	451.34
	Total		\$	892.50

**Dog and Kennel**

American Electric Power	Electric bill 9/25-10/26/15	040-147-5450	\$	87.06
Cardmember Services	Dog and Kennel uniforms	040-147-5900	\$	208.35

Community Fuels and Lubricants	Fuel for dog warden truck	040-147-5310	\$ 254.48
Hasco Tag Company	2016-Dog and kennel tags	040-147-5260	\$ 1,002.96
McNeilan's Trash Removal	Trash removal for 2015@ dog and kennel	040-147-5420	\$ 50.00
Mid American Energy Company	Electric bill	040-147-5450	\$ 37.10
	Total		\$ 1,639.95

**Economic & Community Development**

Cardmember Services	Lodging deposit- 2015 Housing Conference	088-254-5410	\$ 100.00
	Total		\$ 100.00

**EMS**

Bound Tree Medical LLC	Medical Supplies	010-170-5300	\$ 917.02
Interstate All Battery	Batteries	010-170-5350	\$ 406.13
Life Squad	Squad support reimbursement	010-170-5455	\$ 2,327.50
R & M Sales Services	Squad services	010-170-5390	\$ 141.90
Verizon Wireless	Wireless/squad modems	010-170-5450	\$ 70.50
	Total		\$ 3,863.05

**G.I.S.**

Dayton Associates Inc.	Plotter parts and repairs	001-135-5350	\$ 382.97
Dayton Associates Inc.	Plotter parts and repairs	001-135-5420	\$ 450.00
Dayton Associates Inc.	Plotter repairs	001-135-5420	\$ 180.00
Office Depot	Plotter ink, paper, file folders,	001-135-5300	\$ 507.45
Office Depot	Plotter ink heads	001-135-5300	\$ 215.27
Office Depot	Plotter ink, office supplies and floor mats	001-135-5300	\$ 203.23
	Total		\$ 1,938.92

**Health Department**

Treasurer of State	BCMh program fee	001-134-5830	\$ 5,510.89
	Total		\$ 5,510.89

**Miscellaneous**

Adams County Treasurer	Debt Retire/ Peebles Sewer Intrest	215-193-5904	\$ 3,862.20
Adams County Treasurer	Debt Retire/ Peebles Sewer Principal	215-193-5906	\$ 3,408.00
Reach Out Inc.	Marriage license allocation 2 qtr 2015	380-226-5836	\$ 1,782.00
Reach Out Inc.	Marriage license allocation 3 qtr 2015	380-226-5836	\$ 2,085.34
	Total		\$ 11,137.54

**Prosecutor**

Huffman, Monica	10/3/15-10/30/15	001-108-5420	\$ 156.00
Huffman, Monica	10/3/15-10/30/15	035-149-5420	\$ 204.00
Huffman, Monica	10/3/15-10/30/15	035-148-5900	\$ 204.00
Quill	Keyboard, desk pad, head phones	035-148-5300	\$ 87.40
Transpiration Gear	Docking station and software	035-148-5350	\$ 393.13
Verizon Wireless	Cell phone	001-108-5420	\$ 44.24
Verizon Wireless	Cell phone	195-174-5420	\$ 118.47
	Total		\$ 1,207.24

**Sheriff**

Days Sanitation Service	Pumping of grease	001-125-5685	\$ 125.00
Deedy's Drycleaner Laundry	Dry cleaning Laundry	001-125-5420	\$ 66.00
Diagnostic Radiology	Reading of x-rays	001-125-5670	\$ 412.00
Gall's	Boot's for Dep. Phillips	001-125-5350	\$ 146.29
Gall's	Belt, hat cover, whistle etc., Dep. Sheeley	001-125-5350	\$ 159.93
Gall's	Shirts, t-shirts, ties etc. CD Schadle	001-125-5350	\$ 280.95
Lexis Nexis	3 Criminal law handbooks	001-125-5300	\$ 202.80
Office Depot	Ink cartridges, toner etc.	001-125-5300	\$ 722.49
Ohio BCI	Carry conceal license fee	026-333-5420	\$ 501.00
OPC Cleaning Supplies	Bleach, paper towels, etc.	192-301-5300	\$ 284.23
O'Reilly Auto Parts	Parts for cruisers	001-125-5350	\$ 577.73
Paradyn Technology	Dell Desktop upgrade	001-125-5350	\$ 135.20
Prather's	Food for jail	001-125-5676	\$ 861.54
Shupert Tire Services	Tire changes and repairs	001-125-5400	\$ 34.75
Sysco	Food for jail	001-125-5676	\$ 611.75

Treasurer of State Fund 83F	Leads	001-125-5420	\$ 600.00
Warren Fire Equipment Inc.	Test bottles for airpacs	001-125-5420	\$ 302.85
	Total		\$ 6,024.51

**Title Department**

Frontier	Telephone/internet/LD services	015-169-5450	\$ 153.36
Lilienthal	Title jacket holders	015-169-5300	\$ 776.50
Xerox	Management agreement on Xerox	015-169-5400	\$ 21.74
	Total		\$ 951.60

**Treasurer**

Smartbill	Postage for 1st half 2015 taxes	001-107-5300	\$ 5,800.00
	Total		\$ 5,800.00

**9-1-1 Dispatch**

Digital Data Technologies Inc.	9-1-1 Residential Maintenance	198-372-5420	\$ 300.00
	Total		\$ 300.00

**Engineer**

American Electric Power	Electric service / Garage and Office	165-162-5450	\$ 423.67
Cintas	Clean uniform, rug and towel service	165-162-5420	\$ 255.47
Essman, Justin	Diagnostics on truck #71 & #72	165-162-5400	\$ 200.00
Glockner GM Super Store	Front motor cover and gasket #16	165-162-5340	\$ 816.95
Glockner GM Super Store	Misc. parts for #72 #73 #17 and stock	165-162-5340	\$ 1,807.40
Glockner GM Super Store	Turbo and core deposit	165-162-5340	\$ 1,822.07
Grooms, Joyce	Cleaning service Engineers Office 10-29-15	165-161-5420	\$ 75.00
Hanson Aggregates	177.20 tons of #9 stone delivered	165-162-5340	\$ 2,285.87
Hanson Aggregates	106.07 tons of #9 stone delivered	165-162-5340	\$ 1,368.30
Hudson Fuel Oil Inc.	Unleaded gasoline and diesel fuel	165-162-5340	\$ 1,776.72
James B. Harsha Co.	Zip ties	165-162-5340	\$ 24.65
Office Depot	Graphic card, ink ctgs, and paper	165-161-5300	\$ 352.84
The Water Shop	2 5 Gallon of drinking water	165-161-5900	\$ 13.50
West Union Water and Sewer	Water and sewer service	165-162-5450	\$ 187.71
	Total		\$ 11,410.15

**Job and Family**

A.B.C.E.O.I.	Contract Services	180-157-5465	\$ 2,461.25
Adams Co. Chamber Commerce	Membership dues	180-156-5900	\$ 240.00
Adams Co. Clerk of Courts	Contract Services	175-155-5465	\$ 2,152.95
Adams Co. Common Pleas	Contract Services	175-155-5465	\$ 7,422.29
Adams Co. DJFS	Shared cost October	175-155-5905	\$ 7,580.61
Adams Co. Juvenile Court	Contract Services	175-155-5465	\$ 13,177.07
Adams Co. Prosecutor	MOU Stewards of Children Program	336-296-5470	\$ 2,574.64
American Electric Power	PRC Electric	180-156-5530	\$ 440.00
American Electric Power	PRC Electric	180-156-5530	\$ 318.00
Anchor Termite & Pest	APS Grant spray bed bugs	180-157-5465	\$ 182.00
Anchor Termite & Pest	Contract Services	180-156-5420	\$ 182.00
Community Fuels	Net/PRS Gas Vouchers	180-156-5420	\$ 2,296.42
Community Fuels	Net/PRS Gas Vouchers	180-156-5530	\$ 402.91
Frontier	Phone services	180-156-5450	\$ 188.70
McNeilan's Trash Removal	Contract Services	180-156-5420	\$ 90.00
OCDA Cincinnati District	Meeting Fees 09/18/0215	175-155-5900	\$ 20.00
Peebles High Sch. Athletic	PHS- Girls volleyball	331-339-5420	\$ 170.00
Quill	HP Ink	180-156-5300	\$ 126.68
Reserve Account, Pitney	Postage	180-156-5300	\$ 5,000.00
Southern St. Community College	Contract Services	180-156-5420	\$ 1,112.50
Southern St. Community College	Contract Services	180-156-5420	\$ 445.00
West Union Water and Sewer	Water and sewer service	180-156-5450	\$ 174.12
	Total		\$ 46,757.14

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: Baldrige, yea**

**Caraway, yea**

**Worley, yea**

**TRANSFERS APPROVED:  
RESOLUTION 2015-438**

It was moved by Brian Baldrige and seconded by Paul Worley to approve the following additional appropriations, advances, and transfers:

*Additional Appropriations  
\$35,000.00 to 165-162-5410, Contract Paving, MVGT  
\$100,000.00 to 165-162-5340, Road- Materials, MVGT/165  
\$2,000.00 to 001-104-5700, Advertising and Printing, Co. General*

*Advances  
\$19276.20 from 001-145-5901, Advances, to 049-264-5901, Advances, VOCA Grant*

*Supplemental Transfers  
\$7,500.00 from 165-162-5900, Other Expense, to 165-162-5420, Contract Services, MVGT  
\$10,000.00 from 165-162-5400, Contract Services, to 165-162-5420, Contract Services, MVGT  
\$4,000.00 from 020-172-5463, Contract Services FP Training, to 020-172-5900, Other Exp., Children Services  
\$3,000.00 from 020-172-5150, Salaries- Employees, to 020-172-5423, Contract Services KPIP, Children Services  
\$2,000.00 from 020-173-5190, Insurance Employees, 020-173-5400, Contracts- Repair, Children Services  
\$1,000.00 from 020-173-5420, Contract Services, to 020-173-5715, Independent Living, Children Services*

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: Baldrige, yea**

**Caraway, yea**

**Worley, yea**

**DIRECTOR'S MEETING**

The Board conducted a Directors' meeting at 9:30 a.m. to review the current projects and status of each department under the jurisdiction of the Adams County Board of Commissioners. Those in attendance were as follows: EMS Director Etta Sparks, Special Projects Director Donnie Swayne, Facilities Director Sally Hayslip, ECD Director Holly Johnson, JFS Director Sue Fulton, GIS Director Angelena Newman and H.R. Director Diane Ward.

**JFS DIRECTOR SUE FULTON MEETS WITH BOARD**

JFS Director Sue Fulton met with the Board to discuss having snow removal contracted out for the JFS Building for the 2015-2016 year. Ms. Fulton also discussed statement of qualifications, for the architects that bid on the JFS building repairs.

**KATHY MCCHESENEY VENDOR AGREEMENT WITH JFS APPROVED:  
RESOLUTION 2015-439**

It was moved by Paul Worley and seconded by Brian Baldrige to approve the vendor agreement between Adams County Commissioners through Adams County Job and Family Services and Kathy McChesney for the purposes of trash removal, recycling, and stocking of supplies in the provision of general cleaning services, upon the recommendation of JFS Director Sue Fulton.  
*See Contract Journal 71, Page 18*

There was no further discussion and upon the call of the roll the vote resulted as follows:

**VOTE: Baldrige, yea**

**Caraway, yea**

**Worley, yea**

**CLERK OF COURT LARRY HELLER MEETS WITH THE BOARD**

Clerk of Courts Larry Heller met with Board to discuss the 2016 budget for the Clerk of Courts, County Court, and Title Department.

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**RECORDER MARK TOLLE MEETS WITH THE BOARD**

Recorder Mark Tolle met with Board to discuss the 2016 budget for the Recorders Office. Mr. Tolle and the Board as discussed if there was a need to purchase a new microfilm machine for the courthouse Mr. Tolle recommend digitalizing the older records.

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**ECD DIRECTOR HOLLY JOHNSON MEETS WITH THE BOARD**

ECD Director Holly Johnson met with Board to discuss the 2016 budget for the Economic and Community Development Office.

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**JEFF AND TINA JACKSON MEETS WITH THE BOARD**

Jeff and Tina Jackson met with the Board to give an update on the Adams County Marathon-Running with the Amish. The full and half marathon is held annually on Wheat Ridge Road in September. Mr. and Ms. Jackson discussed planning for next year's event.

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**AUDITOR DAVID GIFFORD MEETS WITH THE BOARD**

Auditor David Gifford met with the Board to discuss transfers.

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**ASSISTANT PROSECUTOR DANA N. WHALEN MEETS WITH THE BOARD**

Assistant Prosecutor Dana N. Whalen met with the Board to discuss current projects, contract, and Courthouse Security/ Renovations Bid Packet.

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The Board held a phone conference with Melinda Brown of Medical Mutual to finalize county insurance rates and renewal for 2016. HR Director Diane Ward was also present.

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**2016 EMPLOYEE HEALTH INSURANCE RATES APPROVED:  
RESOLUTION 2015-440**

It was moved by Stephen Caraway and seconded by Brian Baldrige to approve the following SuperMed Share Plan quote as submitted by Medical Mutual for health insurance coverage for county employees and officials commencing January 1, 2016.

	<b>Adams County SuperMed Share Plan</b>	
	<b>Single</b>	<b>Family</b>
Employer Deductible	\$ 7,500.00	\$15,000.00
	<b>Network</b>	
Employee Deductible	\$ 2,000.00	\$ 4,000.00
Coinsurance	20%	20%
Employee OOP Max	\$ 6,600.00	\$13,200.00
	<b>Out of Network</b>	
Employee Deductible	\$ 3,000.00	\$ 6,000.00
Coinsurance	50%	50%

Employee OOP Max	\$12,000.00	\$24,000.00
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**45% Funding All Departments**

	<b>Single</b>	<b>Family</b>
Fixed	\$555.60	\$1,527.63
Funding Factor	\$108.64	\$ 271.60
Dental	\$ 24.00	\$ 66.04
Life	<u>\$ 2.70</u>	<u>\$ 3.32</u>
Total	\$690.94	\$1,868.59

**COBRA Health Rates**

	<b>Single</b>	<b>Family</b>
Fixed	\$555.60	\$1,527.63
Funding Factor	<u>\$241.04</u>	<u>\$ 602.60</u>
	\$796.64	\$2,130.23

**Employee Share**

	<b>Single</b>	<b>Family</b>
Monthly Employee Share/Fee	\$ 96.35	\$ 261.14

The county will pay 86% of the health and dental insurance premium with the official and employee paying 14% of the premium. The county will continue to pay 100% of the single and/or family life insurance premium. The employer/employee portion will apply to all employees with the exception of those employees whose governing boards have adopted another policy and /or have union-negotiated contracts.

**Spousal Waiver** – current policy-holders are grandfathered, but any new employee or current employee trying to add their spouse going forward will not be eligible for spousal coverage if the spouse has other coverage available to them elsewhere.

**Overage Dependents (OAD)** – current policy-holders are grandfathered until they “age” out; no new OAD on the plan going forward.

**Specialty Rx** – mandatory fill at Accredo with a limit of a 30 day supply per fill.

**“Cash Back Incentive” Program** - The employees have the option of earning an incentive through the program if the employees meet six of the following ten requirements: participate in the annual health fair, receive annual flu vaccine, annual dental visit, annual physical examination, complete the online Medical Mutual health assessment, participate in a community physical fitness event, mammogram or PSA blood test/prostate check, blood donation, vision exam, and participate in a personal fitness program. Family policy will earn a \$500.00 incentive if the spouse participates or if the family policy is employee and dependent children (children under the age of 26 are not required to complete requirements), \$250.00 if just the employee or spouse participates, and a single policy will earn a \$250.00 incentive. This is a partial listing of the complete participatory guidelines which will be distributed to the employees.

There was no further discussion and upon the call of the roll the vote resulted as follows:

<b>VOTE: Baldrige, yea</b>	<b>Caraway, yea</b>	<b>Worley, yea</b>
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**MOTION TO ADJOURN**

It was moved by Stephen Caraway and seconded by Brian Baldrige to adjourn.



*Board of Commissioners*

*Of*

*Adams County, Ohio*

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**Paul Worley**

*Chairman*

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**Brian Baldrige**

*Vice Chairman*

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**Stephen P. Caraway**

*Member*

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**Becky Brodt, Clerk**